



## **SHUTESBURY PUBLIC MEETING NOTICE**

Posted in accordance with the provisions of MGL 30A §§18-25

### **Shutesbury Broadband Committee/MLP Board**

**Monday, December 10, 2018**

**5:30 PM – 6:30 PM (Open Meeting)**

**6:30 PM – 8:00 PM (Executive Session)**

Shutesbury Town Hall

\*Note: The second half of this meeting will be held in Executive Session so will not be open to the public because we will be reviewing proposals from vendors bidding on network operations. The bids contain proprietary information. Legal wording below.

Reason for executive session pursuant to M.G.L. c. 30A, section 21, 7 “to comply with or act under the authority of any general or special law ...” The general law being M.G.L. c. 164, section 47D. (M.G.L. c. 164, section 47D which states that “A municipal lighting plant created pursuant to the provisions of this chapter or any special law shall be exempt from the public record requirements of section 10 of chapter 66 and the open meeting requirements of sections 20 and 21 of chapter 30A in those instances when necessary for protecting trade secrets, confidential, competitively sensitive or other proprietary information provided in the course of proceedings conducted pursuant to this chapter when such municipal lighting plant board determines that such disclosure will adversely affect its ability to conduct business in relation to other entities making, selling or distributing electric power and energy pursuant to this chapter.” M.G.L. c. 164, section 47E states “When ever apt, the provisions of this chapter and chapter 44, which apply to the operation and maintenance of a municipal lighting plant, shall apply also to the operation and maintenance of such telecommunications system.”)

### **AGENDA**

- 1. Take Attendance (attendance not taken)**

## **TASKS**

BECKY – really need the IGA to get looked at again by legal.

ASHA – put together exec session minutes.

## **Updates**

Project kick off meeting: 5:30 PM on December 19, All stakeholders to come

**Make ready** - In coordination with Joe Parda, Gayle monitoring progress. There were detailed updates by Vz, Ev and NGrid today (e.g., stray voltage issue on Ev app 14 has been cleared, tested and released to Vz for MR). Heard good indications that the crews are aligned and focused in a way that I've not heard before. VZ is more actively seeking *immediate* updates from NGRID and EV with regard to progress in the field.. These updates are going directly to the Vz foreman to eliminate potential delays. This is an improvement and we'll likely see faster results.

APP 1 – 90% complete. App 4: 56% complete App 9: 78% complete (S. Laurel – homeowner has ladder attached to pole along with illegal wiring and light fixture. Graeme to investigate) APP 14 (eversource – 76% complete – corrected Jan hills issues should be completed soon)

## **MLP Manager Position Update – proceeding**

### **Hut Equipment Bid Update –**

Keeping track of conduit locations and “as built” information

GRAME – to look how many NIDS, ONTs, routers, UPS (and which type) cat 5 cable, hardware should we get?

### **Drop Installation Bid Update – in progress**

### **Budget Discussion – Prep for Fincomm**

Went over preliminary draft of spreadsheet for the budget to work on for FinComm.

### **Contract Discussion (Exec Session)**

Discussed contract issues for ISP/NO contract with Crocker.

**Adjourn**