

Shutesbury Broadband Committee		
2.8.2018	6:00 PM EST	Shutesbury Town Hall
Facilitator	Gayle Huntress	
Minute Keeper	Asha Strazzero-Wild	
Committee Attendees	<input checked="" type="checkbox"/> Gayle Huntress <input checked="" type="checkbox"/> Asha Strazzero-Wild <input checked="" type="checkbox"/> Craig Martin <input checked="" type="checkbox"/> Frank Cintino <input checked="" type="checkbox"/> Steve Schmidt <input checked="" type="checkbox"/> Ayers Hall (phone) <input checked="" type="checkbox"/> Graeme Sephton <input checked="" type="checkbox"/> Eric Stocker <input checked="" type="checkbox"/> Kent Whitney	
Guest Attendees	Becky Torres (Town Admin) Jim Hemingway (Community Member) Tom (Community Member)	
Approve Minutes from January 29, 2018 <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable		
Discussion Notes		
<p>Approved minutes from 1/29</p> <ul style="list-style-type: none"> <li>• Have all Verizon invoices.</li> <li>• National grid- 5/11 invoices <ul style="list-style-type: none"> <li>○ Not itemized amounts for the poles- no way to make an informed decision about expensive poles. Gayle has asked for an itemized list.</li> <li>○ Graeme/Gayle/WG&amp;E- don't just pay the invoices; wait to get to see what poles we are paying for and see what other options there are. Poles could be out of spec and then they would be on the hook to pay for replacement. Due date is April so we have time.</li> <li>○ Rick Durant (pole agent) will use the Verizon apps to see poles tagged for full replacement and will evaluate them.</li> <li>○ \$8K to fix poles, \$2K to put up a new pole. To put up a new pole you need to notify company near the pole and the abutters 7 days ahead and it becomes a public process.</li> <li>○ Gayle talking to Bill Ennen - they want to see what this looks like and the costs that we are coming up with; Gayle will run a few things by them to get their take. State working on more \$ to pay for make-ready overages.</li> </ul> </li> </ul> <p>Pon Design- Graeme</p> <ul style="list-style-type: none"> <li>• Review benefits of smaller fiber counts- everyone will have 1G</li> <li>• Review proposed hut areas on Graeme's map</li> </ul> <p>Mtg w/ New Salem and Wendell</p> <ul style="list-style-type: none"> <li>• Agreed upon connection points to inform design</li> <li>• Get together with Joe Parda/WG&amp;E, Mary Ellen &amp; Chris Misra/New Salem, Wendell and review maps and best connection points</li> </ul> <p>Discussion with FinComm about 2018 appropriation</p>		
Action Items	Person	Deadline
<i>Reach out to Otis to see how they dealt with pole disputes (or did they do any)</i>	<i>Gayle</i>	<i>This week</i>
<i>Graeme to loop Steve in on email chain to the president of National Grid</i>	<i>Graeme</i>	<i>This week</i>
<i>Need to get 20 signatures to get MLP positions on the ballot; out on Feb 2 – need back by March. Discuss next meeting.</i>	<i>Gayle</i>	<i>This week</i>
Find out if abutters or utility companies can take action against people putting up poles	Gayle	This week
Talk to WG&E to find out impact to insurance to town owned poles	Gayle	This week

Talk to Bill Ennen and Dave Charbonneau about work to date	Gayle	This week
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MEETING WRAP UP		
Set Next Meeting		
2.8.2018	2/8/18	Town Hall
Agenda Items	Next meeting is Monday, 2/26 at 6:00 PM	
Adjourn at 7:15		

Decision first week of April- follow up with Fin Comm with better estimates and discuss the process – warrant article etc. No decisions about appropriations made at this time.