

Shutesbury Broadband Committee – Executive Session

10.8.2018 6:00 PM EST Shutesbury Town Hall

Facilitator	Gayle Huntress
Minute Keeper	Asha Strazzero-Wild
Committee Attendees	<input checked="" type="checkbox"/> Gayle Huntress <input checked="" type="checkbox"/> Asha Strazzero-Wild <input checked="" type="checkbox"/> Craig Martin <input checked="" type="checkbox"/> Frank Cintino <input checked="" type="checkbox"/> Steve Schmidt Ayers Hall <input checked="" type="checkbox"/> Graeme Sephton <input checked="" type="checkbox"/> Eric Stocker <input checked="" type="checkbox"/> Kent Whitney
Community Members	

No minutes to approve this week

Discussion Notes

Review of RFP Grading Matrix- Price

- Grid assumes 850 premises with 75% take rate (640 subscribers)
- See excel spreadsheet for group conversation

RFI Discussion: Next Steps

- Check Crocker’s references
 - Need to carefully document who we reach out to and their feedback
 - Who do we contact?
 - Mt. Washington, Select Board
 - Leverett, Marjorie & Rob Brooks, George Drake, Tom Powers, Peter D’rico
 - Shutesbury, Debbie Lee
 - What do we want to ask?
 - On a scale of 1-10 (best), how would you rate Crocker as an ISP? Explain your answer.
 - Would you recommend that Shutesbury chose Crocker as our ISP and network operator?
 - What questions should we ask Crocker?
 - Leverett, why did you change providers? Was it a service issue, price, or something else?
 - How is the response time when you have issues, questions or problems?
 - How is the friendliness and accessibility of their staff?
 - Were/are you satisfied with the knowledge base of the staff?
 - Do you use the report metrics (dashboard) that Crocker provides? How would you change it to make it more useful?
- Invite Crocker (lowest bidder) to come in for an interview/ follow up questions

Calix Discussion

- Preliminary numbers sent over to Shutesbury – need to confirm with HQ
- \$77K for Calix (versus WG&E/Nokia was \$87K + ~\$20K installation +\$3K upcharge on OIM 10BE Transport)
- Graeme to look at costs again, equipment comparison etc.

Action Items	Person Responsible	Deadline
Gayle to draft letter for residents re: drop	Gayle	

MEETING WRAP UP

Set Next Meeting

	December 18 th : Budget meeting with SB on 10/18
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