

**Shutesbury Finance Committee Meeting Minutes**  
**Tuesday, October 1, 2013, Town Hall**

**Members Present:** Eric Stocker, Gary Hirshfield, Al Hanson, Lori Tuominen, George Arvanitis, Rus Wilson and Weezie Houle **Visitors Present:** Becky Torres

1. Meeting Called to order at 7:10pm
2. Approve the minutes of September 03, 2013 as amended.
3. Reviewed the FY14 Estimated Free Cash spreadsheet from Gail. The certified Free Cash as of July 1, 2013 is \$1,194,211. The three areas in last year's budget that were underspent are areas that could be fully spent this coming year (legal, SPED, weather).
4. Reviewed the Expense and Revolving funds for EOY FY13, Report of 6/30/13. Everything is looking appropriate.
5. Edit the letter to the Department heads. The deadline for their budget submission will be November 30, 2013.
6. Discussion about free cash and tax revenue.
7. No Reports:
  - a. Rus Wilson – Capital Planning and Co-chair
  - b. Weezie Houle – School Committee
  - c. Al Hanson – CPC
  - d. Gary Hirshfield – Capital Planning
  - e. Lori Tuominen – Co-chair
  - f. George Arvanitis – Personnel
8. Next meeting is Thursday, October 17th, 2013, 7pm
9. Upcoming Finance Committee meeting dates and Department Head presentations of FY15 budget.
  - Oct 1: Draft letter to Dept. Heads
  - Oct 17: All Boards Meeting
  - Oct 29: Hwy
  - November 12: Fire
  - Dec 10: Police
  - Jan 7: School (w/Select Board)
  - Jan 21: Financial Team
  - Feb 4: Library Mtg.
  - Feb 18: Personnel Board / Other
  - Mar 4: Capital Planning
  - Mar 18: School, Part 2
  - Apr 1: Regular Mtg.
  - Apr 15: Final Budget, Warrant voting
  - Apr 29: Town Meeting presentation prep
  - May 3 Annual Town Meeting
10. Meeting adjourned at 8:55pm.