

**Shutesbury Finance Committee Meeting Minutes**  
**Tuesday, October 13, 2015, Town Hall, 7pm**

**Members Present:** Weezie Houle, Gary Hirshfield, Eric Stocker, George Arvanitis Jim Walton and Al Hanson  
**Members Absent:** none **Visitors:** Becky Torres, April Stein, Michael DiChiara, Mike Vinsky, Bill Wells, Jeff Lacey

1. Meeting called to order at 7:00pm.
2. Discuss the Regional Assessment Review with the Select Board
  - a. Reviewed the report
  - b. Plan the approach with the other towns
  - c. **Motion passed unanimously to accept the report from the Shutesbury Regional Assessment Summer Study Committee of September 29, 2015.**
  - d. George and Gary will meet to create an outline / power point bullet points presentation of the report
  - e. November 14<sup>th</sup> or December 5<sup>th</sup> have been chosen as options.
3. All Boards meeting next Tuesday, October 20, 2015.
4. Approved the Minutes of September 22, 2015 as amended.
5. Schedule Budget Meetings with Department Heads.
  - a. November 10, 2015, 7pm – Tim Hunting, Highway
  - b. November 24, 2015, 7pm – Walter Tibbetts, Fire; Tom Harding, Police
  - c. December 8, 2015, 7pm – Library, Mary Ann, Tax Collector
  - d. December 22, 2015 , 7pm - Snow day for Tim Hunting, Highway
  - e. January 5, 2016 – School Committee
  - f. January 19, 2016 – Financial Dept Heads, Assessors
  - g. February 9, 2016 – Regional Budget Planning
  - h. February 23, 2016 – Capital Planning
  - i. March 8, 2016 –
  - j. March 22, 2016 –
  - k. April 5, 2016 -
  - l. April 19, 2016 -
6. Edited the department head letter.
7. Review Expense Report – none
8. Review Income Report – none
9. Budget Review – none
10. Committee Reports: -
  - a. Capital Planning - Gary Hirshfield & Jim Walton - none
  - b. CPC - Al Hanson – Applications forms for FY17 projects will be up on the web in a week or two.
  - c. School Committee - Weezie Houle - none
  - d. Personnel Board - George Arvanitis – The committee elected officers and George is the Chair. Ralph is the secretary and April will stay on.
  - e. Broadband Report - Eric Stocker – The 60 Day to 60% campaign will be launch on Nov. 6.
  - f. Visioning Committee – Al Hanson – none
11. New Business: The accountant's computer was compromised with a Ransom virus.
5. Set agenda for next meeting.
6. Next Meetings:
  - a. November 10, 2015, 7pm

- b. November 24, 2015, 7pm
  - c. December 8, 2015, 7pm
  - d. December 22, 2015 , 7pm
7. Meeting adjourned 9:18pm