

Shutesbury Finance Committee Minutes
Saturday, December 14, 2017 – Amherst Middle School Library, 8am

Members Present: Eric Stocker, Jim Hemingway, Bob Groves, Elaine Puleo, Jim Walton and Weezie Houle,
Members Absent: George Arvanitis, **Non-Members present:** Becky Torres, Melissa Makepeace-O'Neil,
Library, Ellen McKay

- 1) Approve minutes from November 30, 2017 and December 2, 2017 as amended.
- 2) Capital Planning –Ellen presented a partially edited document with new policies. Becky presented the Long term Shutesbury Capital Improvement Planning.
- 3) Library – Mary Anne, Michelle Cunningham, Trustee; Jamie Donta, Trustee; Brad Foster, Trustee; Matt Frandt, Friend. Requirements for Certification
 - a) The library budget \$847 this year
 - b) Last year they had 157 Programs
 - c) The library circulated 35,600 items this past year
 - d) Town appropriation has to increase 2.5% average over 3 years.
 - e) The library must be certified in order for it to:
 1. Get CWMARS
 2. Get state aid
 3. Be eligible for grants
- 4) Discussion about the Fire and Highway fire and security system that Emergency Management requested. We asked for more information on the breakdown of the bid.
- 5) Review YTD (FY18) Expense – Things are on track except for legal and the Select Board administrative secretary.
- 6) Reports from Committee
 - a) Broadband – Jim H. –
 1. Design – Homerun – There is a shift going on and Graham Septon is pushing for a distributed PON situation for Lake Wyola and January Hills.
 2. MOU – Memorandum of Understanding – it is a non-binding agreement with WiredWest. If 3 conditions are not met by October 2018, 5,000 premises have to sign, which has happened, and Westfield has to sign the contract.
 - b) Buildings Committee – Bob – The paving at the school has been power washed and recoated.
 - c) Regional Assessment Four Town Meeting – Becky – Everyone was nice. The regional financial team is reworking the budget and formula.
- 7) Meeting adjourned 9pm
- 8) Future Meeting Schedule:
 - a) Thursday, December 28, 2017, Highway Dept., 7:15pm, Jeff Lacey, 7:45pm
 - b) Tuesday, January 9, 2018, Select Board, School Committee
 - c) Tuesday, January 16, 2018, Treasurer, Town Collector, Accountant, Fire Dept.,
 - d) Thursday, January 25, 2018, Police,
 - e) Saturday, January 27, 2018, Four Town Meeting,
 - f) Thursday, February 8, 2018, Broadband,
 - g) Thursday, February 22, 2018, Assessor, Capital Planning
 - h) Thursday, March 8, 2018, Select Board, Personnel Committee
 - i) Thursday, March 22, 2018
 - j) Thursday, April 12, 2018
 - k) Thursday, April 26, 2018
 - l) Saturday, May 5, 2018, Town Meeting