

# **Minutes**

## **Trustees of the M.N. Spear Memorial Library**

**April 29, 2019**

Attending: Director - Mary Anne Antonellis, Co-chairs – Kate Cell & Michele Regan-Ladd, Michele Cunningham, Savanna Ouellette, Jaime Donta – Absent: Brad Foster, Visitor – Tim Logan

February and March Minutes and Director's Reports approved unanimously.

Library Giving Day - We celebrate the success of this fundraiser especially since word got out late, internet was sporadic throughout the day, and it was arranged and managed entirely by our library team. We raised \$14,975 and are very grateful to our community for their outstanding generosity and support!

Mary Anne, Kate, Michele Regan-Ladd and Michele C will be attending Town Meeting on Saturday, May 4 and are prepared to field any questions that may arise. Mary Anne will give a brief update of our status as is customary.

Update from Library Director Compensation Committee: Tim, Brad and Michele Regan-Ladd are continuing their research. The job has undergone significant changes over time and the job description needs revision that reflects those changes. Kate will look at 3 – 5 comparable libraries, and their job descriptions and pay scale.

Next meeting: June 10, 2019 at the Library

Agenda: Approvals  
Town Meeting Review  
Compensation Committee – Update and next steps

Minutes respectfully submitted by Michele Cunningham

## Director Report April 2019

M.N. Spear Memorial Library  
10 Cooleyville Road  
Shutesbury, MA 01072  
Mary Anne Antonellis, Director

### Internet Connection

I have signed the Library up for Shutesbury Broadband.

### Friends of the Library

#### Library Giving Day

101 donations. \$9,725 donation, plus the \$5,000 match.  
Smallest individual donation, \$2, largest \$1,000.

#### Spring Spruce-Ups

The Friends have scheduled 21 jobs this year. The rainy weather has been challenging but we are more than half-way through the jobs. When they are complete the yard work alone will reflect 84 volunteer hours. This year there are 14 volunteers who are new to spruce-ups and 24 returning volunteers.

#### Friends' Town Meeting Café

Saturday, May 4<sup>th</sup>, 8 am until after lunch. Donations welcome.

#### Tag Sale

Saturday, June 1<sup>st</sup>

9 am – 2 pm, Town Common (Town Hall – rain location).

### Library Trustee Institute

Tim Logan and I attended the Library Trustee Institute offered by the MBLC on Saturday, April 27<sup>th</sup>.

A presentation by the American Library Association included information about their advocacy efforts on behalf of libraries and access to information. Here is a link to the ALA page that outlines the issues they are working on. There is a link to join ALA's grassroots network.

<http://www.ala.org/advocacy/federal-resources>

There was a panel presentation on Library Foundations.

Finally, there was a presentation by Libby Post, President of Communications Services, about her Library Communications and Advocacy work.

This is a link to a library resources page on the Communications Services website,

<http://commservicesnet/index.php/resources/>

One resource is a return on investment calculator. In FY19, Shutesbury Library users borrowed 3,375 books, a value of \$67,500 if those books were purchased individually.

### Collaboration with other Town departments

Broadband registration is online only. The Broadband Committee arranged for volunteers to help with sign-ups on most Fridays, Saturdays and Sundays through April 28<sup>th</sup>. There have been many questions and sign-ups at the library on the other days during this time period.

### **Community Outreach**

The Annual Ice Cream Social at the AC is planned for Saturday, June 22<sup>nd</sup>, 5:30 – 7:30 pm. This is a nice opportunity to gather and celebrate the Library's ongoing success.

#### Accessibility at the Elementary School Track

A natural extension of our fitness related programming is to encourage walking. I have worked with the Select Board to arrange the purchase of two benches to place along the track to make it more accessible to people with mobility issues.