

M.N. Spear Memorial Library Policy on Loan and Late Fees: Standard Items

All books, audiobooks, and music CDs circulate for 21 days with 1 renewal for 21 days.

Magazines circulate for 7 days with 1 renewal for 7 days.

DVDs circulate for 7 days with 1 renewal for 7 days.

Patrons may have a maximum of 50 items checked out. This total may include up to 10 DVDs. We request that patrons limit themselves to one new DVD.

Late fees are not charged for overdue books, audiobooks, magazines and music CDs. If an item is more than 21 days overdue, it is considered lost and the replacement cost specific to the item will be billed to the patron's account.

Overdue DVDs accrue a daily fine of \$1.00 with a maximum of \$5.00 per item.

Replacement cost for items not returned: price listed in item record.

All standard items may be returned in the library drop box.

Suspension of borrowing privileges.

Patrons are blocked from placing holds, borrowing inter-library-loan items, and using the digital catalog when they owe \$10.00 or more in fines, replacement costs, fees, or when they have billed material.

Also See: M.N. Spear Memorial Library Policy on Lost or Damaged Items

Approved by Library Board of Trustees on March 16, 2015.