

A meeting of the Shutesbury Recycling and Solid Waste committee convened on Monday, June 23, 2008 at approximately 7 PM.

Attending committee members: Gary Bernhard, Meryl Mandell, Christy Vlach, Blaire Robey, Steve Rice and Roger Cartwright

Visitors: Gail Fleischaker, Paul Vlach.

Absent: Nancy Dihlmann, Karen Czerwonka

Discussion Items:

#### Bulky Waste Day:

- Roger indicated that we received about \$2400 in cash and checks before expenses. This appears to be about \$1000 more than usual. He agreed to provide a tally of income/costs at our next meeting (or via e-mail, if available sooner) for BWD expenses to let the Committee know whether all costs were covered.
- Next year we may need to start charging for electronics. Apparently, UMass will no longer be taking the items for recycling. Roger will see if someone will be picking up this responsibility. Arlene Miller is the contact to see if there is an alternate vendor on State contract to provide the electronic recycling services.
- Traffic management seemed to be more of an issue. There was some discussion around adding orange cones and signage to improve traffic flow. Gary Bernhard will talk to David Dann about the role of the town police officers.

#### Revising and Reprinting the Almanac:

- We need to update the almanac as there were some printing errors and the information could be brought up to date. We are also out of copies.
- All committee members are to review the current content and email changes to Gary Bernhard by the end of July.
- All agreed that the next issue should be dedicated to Gary Dihlmann. It should also remain in large print and be easy to read and have an index.
- Consider an interactive website that would allow users more information with links to more informative websites. Paul will talk to the web committee about adding links to our site.
- Gary Bernhard will call Arlene Miller to obtain updated recycling information.
- The goal is to have the new almanac by the fall BWD.

#### Maintenance of the web site:

- The web site should have direction for how to sign up for town email on the RSWC pages, in addition to the existing one on the Shutesbury main page
- The almanac should highlight the web site.
- All committee members should review web site for changes and email suggestions to Gary Bernhard and Roger.
- The committee should also regularly review website for updates.
- Paul will draft an email that will go out to the town email list requesting feedback on the site.

#### Division of labor between recycling coordinator and the committee:

- Roger will be the coordinator for BWD and develop programs to improve our recycling level in the town.

- Gary Bernhard will coordinate the bag distribution.
- David Dann currently does the daily interface with the trash/recycling haulers and the citizens on questions, roadside rejections, and complaints. It was discussed that David should develop a log of calls to review with the committee for problem solving purposes. Gary to discuss with David.
- It was noted that Roger will need to order bags soon for next year.

Roger Report:

- Roger is in the process of reviewing ideas for recycling enhancement and should have some ideas to present within the next month.
- All committee members should come up with some ideas to share with the committee by the next meeting.

Misc:

- Grant ideas include printing almanac and putting together a welcome package to new town citizens. Meryl suggested including a free recycling bin, Almanac, some bags if eligible, and other literature in the welcome package.
- Paul and Gail were invited to be on the committee and they agreed. Their names are to be submitted for approval by the Town Select Board.
- Next meeting will be Monday, August 11 at 7 PM.