

SHUTESBURY SCHOOL COMMITTEE

www.shutesburyschool.org and <http://groups.google.com/group/shutesbury-schoolcomm>
PLEASE ATTEND FRAGRANCE-FREE MEETING MAY BE RECORDED

Shutesbury Elementary School
THURSDAY, May 19, 2011 7:00 p.m.
AGENDA

A. Call Meeting to Order	7:00	Upcoming Topics: None at this time
B. Warrants/Gifts – <i>Warrants Record in Minutes with Numbers</i>	7:00	
C. Review of Agenda	7:00	
D. Approval of Minutes from March 24 and April 28, 2011 *	7:05	
E. Public Comments and Announcements	7:15	
F. New Business /Discussion Items	7:25	
<i>none</i>		
G. Unfinished Business	7:25	
• School Choice Vote		
• Update on Central Office health benefits		
H. Policy Review	7:40	
• First read (Second read, first vote will be requested)		
○ School Committee Representation on Educational Governance Bodies.		
I. Reports		
• Principal’s Report	7:50	
• Superintendent’s Report * - Fr. Cty, Legislation	8:05	
• Educ. Study Group Report	8:20	
• Amherst-Pelham Representative’s Report	8:30	
• Union #28 Report –	8:40	
○ Joint Supervisory, B&P		
○ Strategic Development		
• CES Report	8:55	
J. Future Business	9:00	
• Shutesbury School Committee – June 16, 2011		
K. Executive Session -	9:05	
• Principal FY12 COLA		
• Teacher/Affiliated Worker Negotiations		
• Supt Negotiations (if necessary)		
L. Return to Open Session	approx. 9:30	
• Vote on Principal FY12 COLA		
• Vote on Summary of Document for Teacher/Affiliated Worker Negotiations (if available)		
-- Adjournment --	approx. 9:45	

PUBLIC PARTICIPATION AT SCHOOL COMMITTEE MEETINGS

The School Committee welcomes everyone to their meetings. All regular and special meetings of the School Committee shall be open to the public and shall conform to the Open Meeting Law: Executive sessions are closed to the public and will be held only as prescribed by the Statutes of the Commonwealth of Massachusetts. We are your elected officials. The Shutesbury School Committee serves as a representative for the community that includes students, their families, residents of Shutesbury, and the staff at our three local schools. The School Committee believes that community participation is important and vital to their understanding the programs and operations of our schools and for the health of the educational community. Therefore, we will take steps to inform and to listen.

During its meetings, we will strive to find a balance between hearing from members of the community and conducting the required business. In order to achieve this, the following rules and procedures are established for School Committee meetings:

1. At the start of each regularly scheduled School Committee meeting, individuals, or group representatives will be invited to address the Committee during the Public Comment period. We welcome the opportunity to hear the wishes and ideas of the public. Public Hearing is the time for community members to bring up something not already on the agenda. In general, it is a time for us to listen, to acknowledge, to clarify, and, possibly, to direct your concern/issue to the appropriate place. It is not a time for lengthy discussion. The Chairperson will determine the length of the public Comment period given the urgency and relevancy of the items raised the number of other speakers, and the length of items on the agenda.
2. The Chair of the School Committee shall preside over the meeting. In this role, s/he will acknowledge speakers from the public. S/he and will determine the length of time for public participation and insure that comments are appropriate. During any part of the meeting, the public may be recognized by the Chair to speak on an item before the Committee. All remarks will be addressed through the Chairperson of the meeting rather than directly to other participants.
3. Comments made by anyone at the meeting should at all times be respectful. If a speaker persists in improper conduct or remarks, the Chairperson may rescind the individual's right to address the committee. Defamatory or abusive remarks are always out of order.
4. Speakers may offer such objective criticisms of the school operations and programs as concern them, but in public session the Committee will not hear personal complaints of school personnel, students or any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.
5. The School Committee will provide information to the public at the meeting to help them participate in an informed manner. This will include providing copies of the agenda and materials to be discussed. Since not all materials are easily reproduced and public attendance will vary, the number of documents provided for the public should be reasonable. Minutes of the meetings shall be maintained as required and available to the public. Again, welcome.

Second reading, first vote: 04/26/06. Final Vote: 05/17/06