

SHUTESBURY SCHOOL COMMITTEE

www.shutesburyschool.org and http://groups.google.com/group/shutesbury-schoolcomm
PLEASE ATTEND FRAGRANCE-FREE MEETING MAY BE RECORDED

Shutesbury Elementary School THURSDAY, July 21, 2011 AGENDA

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|---|--------------|---|
| A. Call Meeting to Order | 6:00 | <p>The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.</p> |
| B. Executive Session – “To discuss strategy with respect to litigation” | | |
| C. Adjournment | 7:00 | |
| ===== | | |
| A. Call Meeting to Order | 7:00 | <p>Possible/Upcoming Topics:</p> <ul style="list-style-type: none">• Review/approval of past Exec. Session minutes?• Review of anti-bullying procedures? |
| B. Review of Agenda | 7:00 | |
| C. Public Comments and Announcements | 7:00 | |
| D. Approval of Minutes from June 16, 2011 * | 7:20 | |
| E. Warrants – Record in Minutes with Numbers | 7:30 | |
| F. Reorganization of the Committee *[D] | 7:30 | |
| 1. Chair (1) | | |
| 2. Vice Chair (1) | | |
| 3. Amherst Regional Rep (1); Alternate– <i>after policy is approved (1)</i> | | |
| 4. Union 28 – Reps (2); Alternates – <i>after policy is approved (2)</i> | | |
| 5. B&P Rep (1), Strategic Development Rep (1) | | |
| 6. Policy Sub Committee members (2) | | |
| 7. CES Rep (1) – alternate (?) | | |
| G. New Business /Discussion Items | 8:00 | <p><i>Activity Key:</i>
R= Report & Discussion
D= Decision likely sought</p> |
| • Update/discussion on newly mandated teacher evaluation [R] | | |
| H. Unfinished Business | 8:15 | |
| • Update on 3-town reorganization process [R] | | |
| • Minute taker – search [R] | | |
| • Select August 2011 meeting date* [D] | | |
| I. Policy Review | 8:40 | |
| ♦ Final Vote on School Comm. Representation on Educ. Governance Bodies *[D] | | |
| ▪ First Reading: | | |
| ♦ District Superintendent CB * | | |
| ♦ Employment of Principal GCBB * | | |
| ♦ Animals and Service Animals In School IMG * | | |
| ====Break and time-check==== | | |
| J. Reports | 9:00 | |
| • Principal’s Report [R] - end of school year reports and developments | 9:05 | |
| • Superintendent’s Report * - including update on Central Office health benefits | 9:20 | |
| • Educ. Study Group Report [R] – <i>see above</i> | 9:35 | |
| • Amherst-Pelham Representative’s Report [R] | 9:35 | |
| • Union #28 Report [R] – including Joint Supervisory, B&P, Strategic Development | 9:45 | |
| • CES Report | 9:55 | |
| K. Future Business | | |
| • Shutesbury School Committee – August 2011 – date tbd | | |
| L. Exec. Session – To discuss strategy regarding Supt negotiations, if necessary | 10:00 | |
| -- Adjournment -- | | |

PUBLIC PARTICIPATION AT SCHOOL COMMITTEE MEETINGS

The School Committee welcomes everyone to their meetings. All regular and special meetings of the School Committee shall be open to the public and shall conform to the Open Meeting Law: Executive sessions are closed to the public and will be held only as prescribed by the Statutes of the Commonwealth of Massachusetts. We are your elected officials. The Shutesbury School Committee serves as a representative for the community that includes students, their families, residents of Shutesbury, and the staff at our three local schools. The School Committee believes that community participation is important and vital to their understanding the programs and operations of our schools and for the health of the educational community. Therefore, we will take steps to inform and to listen.

During its meetings, we will strive to find a balance between hearing from members of the community and conducting the required business. In order to achieve this, the following rules and procedures are established for School Committee meetings:

1. At the start of each regularly scheduled School Committee meeting, individuals, or group representatives will be invited to address the Committee during the Public Comment period. We welcome the opportunity to hear the wishes and ideas of the public. Public Hearing is the time for community members to bring up something not already on the agenda. In general, it is a time for us to listen, to acknowledge, to clarify, and, possibly, to direct your concern/issue to the appropriate place. It is not a time for lengthy discussion. The Chairperson will determine the length of the public Comment period given the urgency and relevancy of the items raised the number of other speakers, and the length of items on the agenda.
2. The Chair of the School Committee shall preside over the meeting. In this role, s/he will acknowledge speakers from the public. S/he and will determine the length of time for public participation and insure that comments are appropriate. During any part of the meeting, the public may be recognized by the Chair to speak on an item before the Committee. All remarks will be addressed through the Chairperson of the meeting rather than directly to other participants.
3. Comments made by anyone at the meeting should at all times be respectful. If a speaker persists in improper conduct or remarks, the Chairperson may rescind the individual's right to address the committee. Defamatory or abusive remarks are always out of order.
4. Speakers may offer such objective criticisms of the school operations and programs as concern them, but in public session the Committee will not hear personal complaints of school personnel, students or any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.
5. The School Committee will provide information to the public at the meeting to help them participate in an informed manner. This will include providing copies of the agenda and materials to be discussed. Since not all materials are easily reproduced and public attendance will vary, the number of documents provided for the public should be reasonable. Minutes of the meetings shall be maintained as required and available to the public. Again, welcome.

Second reading, first vote: 04/26/06. Final Vote: 05/17/06