

Personnel Board, Town of Shutesbury
Preliminary Agenda
August 18, 2011
7:15 PM

1. Recurring Business:

- Approve minutes for 7/21/11 Meeting
- Personnel Actions
- Personnel Board Tasks

2. Old Business:

- Report from board members on updates in Personnel Policy Handbook from FY 2008 to 2011
Becky: FY 2008
Cathy: FY 2009
April: FY 2010
George: FY 2011
- Feedback from employees on the “Employee Self Evaluation” form
- Status on approval sought by State Attorney General’s office for the change in the health insurance provision in the Personnel By-Law as approved by May 2011 Town Meeting

3. New Business:

- Consolidating changes in Personnel Policy Handbook for distribution to employees
- Any other business not anticipated prior to this meeting