Members Present: Eric Stocker, Elaine Puleo, Bob Groves, Jim Hemingway, George Arvanitis and Jim Walton  
Members Absent: Weezie Houle  
Non-Members present: Becky Torres, Mike Vinskey

1) Approved the minutes of June 15, 2017, as amended
2) School sidewalks.  Currently preparing info for bids
   a) Bob recommends that we scan site plan and construction drawings.  Estimated cost $150.  $500 to print all.  Would like copies of roof and floor plans.  Recommend using building renovations account.
   b) Discussed replacing the whole stretch of sidewalk or remove & replace the damaged sections.  Include salt protection on cement.
   c) Franklin county building inspector said no need for permit or problem with ramps for ADA.
   d) Concern for completing before school is in session
   e) Allowed to specify in bid price for all or for some
3) Police Staffing
   a) Had 138 hours coverage with Full Time Officers (FT)
   b) Selectboard (SB) and Police Chief met to discuss options for staffing.  Narrowed to:
      1. Preferred to replace FT position - 136 hours coverage
      2. Increase a Part Time Officer (PT) from 8 to 24 hours per week which can be done immediately - 112 hours coverage
      3. Alts all fall in budget, 112 hours is $30k less cost
      4. SB recommends increase PT for now and continue search for FT
      5. Police contract up for negotiations in FY 18, will have implications for FY 19
4) FinCom Email monitoring has been assigned to Elaine Puleo
5) Paving projects need to be reviewed.  Determined that Capital Planning Committee needs to meet with the Paving Consultant and Highway Chief to determine needs
6) End of year account short fall transfers recommended to:
   1. Selectboard Secretary - $101.97
   2. Administrative Assistant Support - $335.56
   3. Buildings/Telephone - $1,353.06
   4. Highway Uniform Service - $480.06
   5. Snow Removal Expense - $16,837.71
   6. Police Chief Salary - $2,477.52
   7. Police Wages - $8,916.05
   8. Building Inspection - $500.00
   9. Highway Tools - $6,000.00
   10. FinCom approved transferring $37,001.93 from the Finance Committee Reserve fund
7) Reviewed the meeting with the FRCG consultant:
   1. Will produce documents for policy, process & related info for:
      - Capital Planning (CP)
      - Financial and budget
      - SB policy manual
      - We will send a building committee policy and make a recommendation
      - Recommended manuals will be reviewed by FinCom, CP and SB for final approval
   2. Discussed the current capital planning process
   3. Plan to make all docs available on the web
8) Committee Reports:
a) Broadband.
   - Pole surveys are complete
   - Send applications for Pole work
   - Received the 360k from MBI
   - Town will need $587 by Aug, borrowed some of the funds through September
   - Analyzing Wired West agreement and preparing a proposal for other ISPs
   - Shutesbury MLP is working with Whip City to develop the system design. Looking at options in case Whip City is not attractive
   - FinCom needs to meet with BB com to discuss financing

b) Regional Assessment Working Group
   1. Hired consultant to review and recommend a new formula
   2. Will send the invite to next meet

c) Personnel Board
   1. Reviewing performance reviews
   2. Police union contract up for renewal in FY 18

9) Meeting adjourned at 9:15pm
10) Next meeting: Thursday, August 31, 2017