

Shutesbury Board of Health
August 20, 2025, 7 pm
Virtual meeting

Members present: Catherine Hilton, chair; Wm Levine, Norene Pease, Garrett Simonsen, members. Members absent: Arleen Read

The board did not vote to approve minutes of past meetings.

14 Great Pines Drive: Cat made a site visit with Ezra Cushing to approve a site for drilling a new well as the old one has run dry. Variances to our well regulation will be required. The owner has paused the project, presumably in order to obtain funding. Norene moved and Garrett seconded that Cat issue the permit when the application is complete; the vote was unanimous in favor.

Norene reported on the Valley Health Regional Collaborative; both she and Garrett are unable to attend the meeting on the 21st but Norene got an overview from Megan Tudryn, the health director. A part-time inspector has been hired and will begin in September. It is not clear exactly what kinds of inspections the person is qualified to perform. Sarah Fiske, the public health nurse, has initiated well-baby clinics – a requirement under the SAPHE law. They are going well. Sarah also plans to have a flu clinic in October and is working with the school nurse to choose a date. Also, the agreement allowing Shutesbury to continue in the collaborative must be signed by Cat and by Hayley, the town administrator, and returned to Megan.

Cat also has been in touch with Megan about the procedure to be followed for the issuing of Certificates of Compliance: in brief, the person acting as our agent will do the final inspection of an installation, sign the form, and return it to the Board of Health so that we can issue the certificate.

Garrett reported that RFPs for the projects for this budget period have just been sent out. The main project is participation in a table-top exercise, which the whole board should attend, if possible, ideally with others from emergency management and public safety.

Cat gave an update on the health agent search within the Eastern Franklin County Health Partnership: an interview with a candidate was postponed and has not been rescheduled, and a third candidate has applied. No details available.

Wm reported that, having retired, he plans to let his nursing license lapse. The board does not anticipate any problems with this.

Garrett moved to adjourn, seconded by Wm. The vote, obviously, was unanimous, and the meeting was adjourned at 7:23.