

Shutesbury Broadband Committee (non-Executive Session)		
9.24.2018	7:30 PM EST	Shutesbury Town Hall
Facilitator	Gayle Huntress	
Minute Keeper	Asha Strazzero-Wild	
Committee Attendees	<input checked="" type="checkbox"/> Gayle Huntress <input checked="" type="checkbox"/> Asha Strazzero-Wild <input checked="" type="checkbox"/> Craig Martin <input checked="" type="checkbox"/> Frank Cintino <input checked="" type="checkbox"/> Steve Schmidt <input checked="" type="checkbox"/> Ayers Hall <input checked="" type="checkbox"/> Graeme Sephton <input checked="" type="checkbox"/> Eric Stocker <input checked="" type="checkbox"/> Kent Whitney	
Community Members	Jim Hemmingway	
Unanimous approval of 9/12/2018 minutes		
Discussion Notes		
<p>Pole licenses and hearing</p> <ul style="list-style-type: none"> Gayle will represent us at the Pelham Select Board meeting for network extension- Oct 3 Got one more Verizon license; now have 4/13 <p>Meetings with neighboring towns:</p> <ul style="list-style-type: none"> Kathy (New Salem) would like to have regular meetings every few months Asha and Ayres to meet with them Gayle will add Asha/Ayres to the Doodle to set up the next meeting <p>Drop Procurement Process</p> <ul style="list-style-type: none"> Review Underground Broadband Installation Information for Nextdoor Shutesbury and Website (group edit) Waiting for WG&E to get docs back to us- may include another procurement charge <p>Ring Proposal</p> <ul style="list-style-type: none"> Review Ring proposal diagram from Craig and Graeme Greenfield has a pretty diverse set of feeds so may not have to loop all the way up to Albany Note: Crown Castle Dark Fiber will cost money to lease but key to have a feed from a different source to create redundancy Proposal: Proposal to substitute Juniper middle mile transport switch for the existing transport switch (passed unanimously) Need an IRU with Leverett- Peter D to send along a draft 		
Action Items	Person Responsible	Deadline
Graeme to email Mike M (cc John)/WG&E re: switch needs	Graeme	9/25
Gayle will add Asha/Ayres to the Doodle to set up the next meeting with Kathy and Mary Ellen	Gaye	9/25

MEETING WRAP UP	
Set Next Meeting	
	Next meeting: Next Monday 10/1/2018 at 6 pm est