

Shutesbury Broadband Committee		
4_27_2022	5:00 PM DST	On Line Zoom Meeting
Facilitator	Gayle Huntress	
Minutes keeper	Jim Hemingway	
Committee Attendees	<input checked="" type="checkbox"/> Gayle Huntress	<input checked="" type="checkbox"/> Jim Hemingway
	<input checked="" type="checkbox"/> Steve Schmidt	<input checked="" type="checkbox"/> Craig Martin
	<input checked="" type="checkbox"/> Graeme Sephton	
Other		

Approved minutes March 16, 2022

Hut Report: Graeme did some minor maintenance in the hut; all is well with the hut and its equipment. No problems with the service reports from Crocker. The cable for the FSA04 fiber connection in the hut is still on back-order. During routine road maintenance, Tim Hunting (Shutesbury Highway Dept.) accidentally dug up an underground fiber conduit drop that crossed under the (dirt) road at 85 Leonard Road. Sertex apparently didn't install the underground fiber conduit according to the original design plan, hence the damage. The fiber conduit wasn't buried deep enough. A temporary drop was installed after the accident, now awaiting a permanent fix.

Financial Report from Steve: \$58,952 current balance, after payments have been made into our Capital Stabilization account and for the funds needed to pay off the debt. Steve predicts a significant amount will still be left in our account at the end of this Fiscal year which will then become retained earnings at the start of FY2023. We are in very good shape financially. With our transition to SHELD, our maintenance expenditures are likely to go up during the next fiscal year, Gayle predicts, and so some of our costs will likely increase during the FY 2023 fiscal year.

Shutesbury's Tree Warden has been working with National Grid and Shutesbury's Highway Dept. on the removal of problem trees, and most of this work has been done. Most of the problem trees on our tree list have been taken care of. National Grid has installed 8 new poles on Wendell Road to accomodate a new home planned for construction. Gayle will work on getting the poles licensed properly for our use. National Grid has upgraded the pole licensing process on line which should make it easier.

WiFi coverage at our upcoming ATM: we will likely use either two Linksys routers as we have in the past or perhaps the new Calix U6 router that Graeme has just received from Calix. Graeme will also order 4 U6 routers + four Calix U4 extenders for the MLP to investigate and test.

The SHELD IGA (Inter-Governmental Agreement) contract has been signed by the Shutesbury SB. Gayle will take it down to SHELD in South Hadley tomorrow. The IGA contract needs to be signed as soon as possible by all parties to the agreement so that we will have enough time to get the new Crown Castle backhaul connection in place by the planned July 31st transition date. Gayle will be working on the transition plan with SHELD and Crocker in early May.

The three MLP members have reviewed the IGA agreement with SHELD and agree that it is ready to be signed by our MLP Manager, Gayle Huntress. Steve asked about the 1 ½% fee for delinquent account payments which has never been used to date. Our problems with being unable to get invoices for the service work on our fiber network in a timely manner will likely be less of a problem with SHELD, since the on-call repair and maintenance service that SHELD will be providing is in house and not contracted out.

MLP member motion to approve and sign the IGA agreement with SHELD – Hemingway Aye, Schmidt aye, Sephton aye.

Meeting adjourned at 6pm.