

Shutesbury Broadband Committee		
3.19.2018	6:00 PM EST	Shutesbury Town Hall
Facilitator	Gayle Huntress	
Minute Keeper	Asha Strazzero-Wild	
Committee Attendees	<input checked="" type="checkbox"/> Gayle Huntress <input checked="" type="checkbox"/> Asha Strazzero-Wild <input checked="" type="checkbox"/> Craig Martin <input checked="" type="checkbox"/> Frank Cintino <input checked="" type="checkbox"/> Steve Schmidt <input type="checkbox"/> Ayers Hall (phone) <input checked="" type="checkbox"/> Graeme Sephton <input checked="" type="checkbox"/> Eric Stocker <input checked="" type="checkbox"/> Kent Whitney	
Guest Attendees	Becky Torres (Town Admin)	
Approve Minutes from Feb 26, 2018 <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable		
Discussion Notes	<p>Approved minutes from 2.26.2018</p> <p>Complicated- we have to model with something but we don't know what each town's take rate will actually be. Indicators of high take rate</p> <ul style="list-style-type: none"> • % of town with \$49/sign up • % of town that showed up to town vote for appropriation for borrowing <p>Review per town stand alone spreadsheet from Kent and Jim Drawe</p> <ul style="list-style-type: none"> • A significant deficit in the beginning years with ramp up/ on boarding • If money all pooled, then Shutesbury is subsidizing the start up costs • Estimation of maintenance costs is significantly different; didn't include tree maintenance etc. <p>Invoices for all national grid poles</p> <ul style="list-style-type: none"> • Gabe working on borrowing some more money so we can pay for the rest of the applications • TBD on Sand Hill Rd. • Grant program- we have been using \$650K as MBI/Cartesian estimate and the Cartesian estimate is \$370K was the estimate—the \$650 is the revised number. <ul style="list-style-type: none"> ○ Won't get written commitment on exact amount until the end ○ They won't tell us what the difference is – policy is not written out yet • Drop policy- there is a group drop policy meeting; Bill Ennen is going and people will be able to be in a dialogue about the drop policy. We are currently waiting to get estimates to make a decision and then we'll see- unclear what the conversation will be. Wed March 28 evening; Gayle will send details <p>Pelham Homes Update</p> <ul style="list-style-type: none"> • Residents going to town to ask for support • Gayle got a bill for the make ready on their poles • Another bill will come in with their make ready estimates • Need to figure out how we are going to handle the next steps here and the bill – if we don't pay the bill we won't have licenses out to those last houses • Gayle and Graeme to put together language on the options/risk – Becky will help do up a draft with legal IF they decide they want to move forward <p>RFP Review and Discussion</p> <ul style="list-style-type: none"> • Becky to send Gayle RFP overview and process- schedule time to discuss • Graeme to do a high level 1 page overview of the requirements for the bid (eg equipment, GPON, etc.)- this would be an appendix (section 12) 	
Action Items	Person	Deadline
Gayle and Graeme to put together language on the options/risk to share with Pelham residents		
Becky to send Gayle RFP overview and process		
Graeme to do a high level 1 page overview of the requirements for the bid (eg equipment, GPON, etc.)		

MEETING WRAP UP

Set Next Meeting

Agenda
Items

Next meeting is

- Monday, April 2 at 6:00 PM

Adjourn at 8:00 PM