

Town of Shutesbury
December 13, 2023

Members Present: Steve Sullivan, Frank McGinn, Jeff Quackenbush, Anna Cook, Stephen Dallmus (6:00pm) and Becky Torres

Called to order at 5:40pm by Jeff Quackenbush

1. Review minutes from 11/29
2. Continue discussion of SES fascia, trim and siding repair/replacement and painting; i.e., changes to Gale Assoc. recommendations
3. Continue assigning Action Levels to Town Hall and Fire Department inspections.
4. Unanticipated items.

1. Review minutes from 11/29

To be reviewed at the next meeting.

2. Continue discussion of SES fascia, trim and siding repair/replacement and painting; i.e., changes to Gale Assoc. recommendations

JQ and SD revisited the SES with enlarged marked up elevations of the exterior of the school to review the reduced scope previously decided on by the Committee (JQ,SD, & FM). Minor adjustments and revisions were made prior to preparing a fresh set of elevations indicating the trim and siding to be replaced with measurements for each location. The "reworked elevations" were sent back to Cole at Gale.

4. Unanticipated items.

BT asked the Buildings Committee to submit requests for future projects and rough estimates of costs to the Capital Planning Committee for FY 2025 (July 2024-June 2025). The following are from the Action Level - High Priority section on the inspection spreadsheets completed to date.

Projects:

Dam Keepers Shed Roof &	\$10,000.00
Town Hall side shed Roofs &	
Fire Dept roofing repairs	
MN Spear Chimney repairs	\$2500.00
Town Hall outdoor Railings	\$2500.00
Fire Dept. Siding repair	\$5000.00
Highway Dept Salt shed Roof	\$25,000.00

JQ brought up the replacement of the tube insulation at the various Town mini splits (M.N. Spear Library -1, Town Hall -2, Internet shed -2, Old Town Hall -1, Fire Station -2,

Highway Dept -1). FM, SD & JQ will go and take measurements to determine what is needed on 12/20 @ 10am.

FM makes a motion to end the meeting JQ seconds.

Roll call to vote to end the meeting Yays: Frank McGinn, Stephen Dallmus, Jeff Quackenbush, Anna Cook & Steve Sullivan

Meeting adjourned at 6:30 pm