

Town of Shutesbury
Town Buildings Committee Meeting

March 20, 2024

Members Present: Steve Sullivan, Frank McGinn, Stephen Dallmus and Becky Torres
Members Absent: Anna Cook & Jeff Quackenbush

Meeting at Town Hall called to order at 5:51pm by Stephen Dallmus

1. Review minutes from 2/21 and 2/28
2. Discuss status of Bid Docs. for SES
3. Discuss School House #2 regarding Action Level repairs and responsibility
4. Discuss spreadsheet regarding supplying to Capital Planning and other Committees; i.e., photos and introductory letter
5. Discuss leaking roof at Dam Keeper's
6. Unanticipated items
7. Continue to assign Action Level ratings of spreadsheets.

1. Review minutes from 2/21

Approved the revised minutes of February 21, 2023. FM motions to approve minutes, SS 2nds

Roll call approve minutes. Yays: Frank McGinn, Stephen Dallmus & Steve Sullivan

1. Review minutes from 2/28

Approved the revised minutes of February 21, 2023. FM motions to approve minutes, SS 2nds

Roll call approve minutes. Yays: Frank McGinn, Stephen Dallmus & Steve Sullivan

2. Discuss status of Bid Docs. for SES

SD suggests adding to the Bid Docs, as an alternative, using a cut sheet of PVC to eliminate horizontal joints where the fascia is being covered rather than using 2-3 6" pieces of the PVC.

FM motions to add an alternate to the Bid Docs using a cut sheet of PVC to eliminate joints where the fascia is being covered rather than using 2-3 6" pieces of the PVC & SS 2nds.

Roll call approve minutes. Yays: Frank McGinn, Stephen Dallmus & Steve Sullivan

3. Discuss School House #2 regarding Action Level repairs and responsibility

Becky Torres will notify the Shutesbury Historical Commission that they must bring their project to the Buildings Committee for review.

Steve Sullivan, as Tree Warden, will ask the Shutesbury Historical Commission if they know the neighbor whose trees tower over School House #2 and if they are trimmable?

4. Discuss spreadsheet regarding supplying to Capital Planning and other Committees; i.e., photos and introductory letter

SD will send photos of the 5-7 additional items in the Future Capital Requests (8 total) to FM to add to the Spreadsheets. SD will also send a draft of an introductory letter to all Building Comm. members prior to the next meeting for review. This letter will accompany the Spreadsheets when sent to the Capital Planning Comm., the Finance Comm. and the Select Board.

5. Discuss leaking roof at Dam Keeper's

Becky Torres will get the roofing material, specifically the felt paper, tested for asbestos and will interface with the ConCom to determine if a Notice of Intent is required before we go forward with replacing the roof.

6. Unanticipated items

SD asked about the snow rake for the courtyard at the Shutesbury Elementary School; i.e., can one use the snow rake without needing to be on a ladder and a "super" snake for the long underground drain pipes. SS is still working on this.

In the past the installation of a water storage cistern has been floated as an idea at Shutesbury Elementary School. As a Future Capital request the BC may suggest combining School & Fire to have an engineered plan to redesign the drainage that would collect the water and incorporate more cleanouts in the drainage system.

FM makes a motion to end the meeting SS seconds.

Roll call to vote to end the meeting Yays: Frank McGinn, Stephen Dallmus & Steve Sullivan

Meeting adjourned at 6:23pm