

Town of Shutesbury
Town Buildings Committee Meeting
May 15, 2024

Members Present: Steve Sullivan, Frank McGinn, Stephen Dallmus, Anna Cook, Jeff Quackenbush and Becky Torres

Meeting at Town Hall called to order at 5:46 pm by Stephen Dallmus

1. Review minutes from 4/17 and 5/1
2. Update on replacement of insulation on refrigerant lines at Fire Department
3. Update on asbestos testing at Dam Keepers shed
4. Discuss progress regarding replacement of door sill at Old Town Hall.
5. Discuss meeting with Santos painting contractor for SES trim repairs and painting
6. Discuss damage to roof at West Schoolhouse #2
7. Update on Spreadsheets before presenting to Select Board and other Committees
8. Unanticipated items
9. Continue assigning Action Levels

1. Review minutes from 4/17

Approved the revised minutes of February 21, 2023. AC motions to approve minutes, FM 2nds

Roll call approve minutes. Yays: Frank McGinn, Stephen Dallmus, Anna Cook & Jeff Quackenbush

2. Update on replacement of insulation on refrigerant lines at Fire Department
JQ to be done at a future date.

3. Update on asbestos testing at Dam Keepers shed
BT, Atlas inspector has not gotten back to the town yet with results. Atlas may not be able to do abatement since they are doing the testing. The committee talked about going over the existing roof with a Corrugated Metal Roofing. Russ Willson would be able to install it.

4. Discuss progress regarding replacement of door sill at Old Town Hall.
Russ Willson & SD replaced it with mahogany sill on 5/17.

5. Discuss meeting with Santos painting contractor for SES trim repairs and painting
JQ and SD met with Santos and went over the scope of the work. We will be needing submissions from them. While at the school they seem to have a clear understanding of the job. They plan on starting on the south wall. FM questioned, will the south side be dug out? SS confirmed that the Highway Department will remove and stockpile. SS mentioned that there will be a summer camp and will need to be CORI'd. BT said if they are outside no need for CORI

6. Discuss damage to roof at West Schoolhouse #2

SD met with Bert Fernandez and did structural repairs in the attic from the tree damage. Russ Willson would be willing to do repairs on the shingle side of the roof.

7. Update on Spreadsheets before presenting to Select Board and other Committees

FM still updating.

8. Unanticipated items

SD checked on the kitchen ceiling and no moisture was noted (using moisture meter and thermal imaging camera).

Senior room strike plate needs attention.

SD will check out the electrical at Old Town Hall when replacing the sill.

JQ got no response from the Mitch Hawkins slate roof guy. AC suggested Peak Performance.

SS mentioned the electrical system (new panel) update at the Highway Dept is complete including a new generator.

Next meeting will be a site visit to Town Hall 5/29

9. Continue assigning Action Levels

Add a column for history.

JQ makes a motion to end the meeting. AC seconds.

Roll call to vote to end the meeting Yays: Frank McGinn, Stephen Dallmus, Jeff Quackenbush & Anna Cook

Meeting adjourned at 6:30pm