

Town of Shutesbury
Town Buildings Committee Meeting
July 10, 2024

Members Present: Frank McGinn, Steve Sullivan, Jeff Quackenbush, Stephen Dallmus, Anna Cook and Becky Torres

Meeting called to order at 5:31pm by Stephen Dallmus

1. Review minutes from 5/1 and 6/12
2. Update on asbestos testing at Dam Keeper's shed
3. Update on corner board repairs at W. Schoolhouse #2
4. Update on cleaning of drains at SES and Town Hall
5. Discussion about rain water intrusion into SES from the courtyard including clogged gutter strainers.
6. Discussion regarding spreadsheets relating to work performed/history and photos.
7. Unanticipated items
- 8 Continue assigning Action Levels

Roll call approve minutes. Yays: Anna Cook, Frank McGinn, Steve Sullivan, Stephen Dallmus & Jeff Quackenbush

1. Review minutes from 5/1

Approved the revised minutes of 5/1. JQ motions to approve minutes, AC 2nds
Roll call approve minutes. Yays: Anna Cook, Frank McGinn, Steve Sullivan, Stephen Dallmus & Jeff Quackenbush

1. Review minutes from 6/12

Approved the revised minutes of 6/12. JQ motions to approve minutes, AC 2nds
Roll call approve minutes. Yays: Anna Cook, Frank McGinn, Steve Sullivan, Stephen Dallmus & Jeff Quackenbush

2. Update on asbestos testing at Dam Keeper's shed

Becky Torres - negative on testing for asbestos. BT will be talking to ConCom about the project; i.e., just adding strapping as base layer for a metal roof to be applied. No removal of existing roofing material.

3. Update on corner board repairs at W. Schoolhouse #2

Stephen Dallmus & Russ Wilson installed and pre primed replacement corner boards at the southwest corner. SD added 2 more coats of primer after installation. SD discovered that the lightning arrestor is not attached to a ground rod. FM will research code on ground rods. FM has the tool for installing.

4. Update on cleaning of drains at SES and Town Hall

Drain seems to be clear at SEC. Still looking for a long snake. SD to investigate snakes.

5. Discussion about rain water intrusion into SES from the courtyard including clogged gutter strainers.

Jeff Q at a meeting with SD suggested removing a 4x4 which was acting like a curb trapping water against the window wall of the hallway. Stephen Dallmus & Russ Wilson removed the top section eliminating the "curb". On a second visit after a rain minimal water leaked into the building. On another visit to the SEC SD & JQ found all 4 strainers of the court yard gutters clogged which likely caused the gutters to spill over. SD cleaned the strainers. Steve Sullivan will remove the strainers in the courtyard and the southside. The Highway Department will be cleaning the gutters going forward. FM motions to remove the strainers from the courtyard gutters, JQ seconds Roll call approve removing strainers. Yays: Anna Cook, Frank McGinn, Steve Sullivan, Stephen Dallmus & Jeff Quackenbush

6. Discussion regarding spreadsheets relating to work performed/history and photos

The Columns will now read "Photos" & "History". The work needed will be moved from "Comments" to "History" after it is performed.

7. Unanticipated items

BT needs suggestions on finding a plumber for the leaking southside outside hose outlet at the Shutesbury Elementary School. While replacing the siding it was found to have a slow leak. AC suggested Pickering, Western Mass Heating/Cooling and DF plumbing.

SD while at the fire department found out that the mini split on the second floor does not operate. It was knocked out due to a surge from a past storm. SD suggests adding surge protectors to the main electrical panels in all Town buildings.

JQ updated work being done at the SES. Work is going well except the contractor is not nailing at 16" oc on trim boards. Contractor claims to have an OK from the manufacturer. JQ asked for that in writing. The louver trim and flashing was rejected (unprimed trim and poor quality of flashing) and will be redone.

JQ got an OK on the colors picked for the SES from the principal and School Committee. The green trim paint has a LRV of 35, 55 is the minimum recommended. BC understands the risk but considering the Shutesbury climate (lower summer temperatures) feels the risk is low.

FM makes a motion to end the meeting JQ seconds.

Roll call to vote to end the meeting Yays: Jeff Quackenbush, Frank McGinn, Stephen Dallmus, Anna Cook & Steve Sullivan.

Meeting adjourned at 6:27 pm.

