

Town of Shutesbury
Town Buildings Committee Meeting
September 18, 2024

Members Present: Frank McGinn, Anna Cook, Jeff Quackenbush, Stephen Dallmus and Becky Torres

Meeting called to order at 5:31 pm by Stephen Dallmus

1. Review minutes from 8/21
2. Update on SES painting project
3. Update on Docs needed from SES painting contractor
4. Update on Dam Keeper's shed roof
5. Update on M.N. Spear roof leak
6. Continued discussion about Historic Committee's proposal to erect gazebo over renovated Sign Board.
7. Unanticipated items
8. Continue assigning Action Levels

1. Review minutes from 8/21

Approved the revised minutes of August 21, 2024. JQ motions to approve minutes, FM 2nds

Roll call approve minutes. Yays: Frank McGinn, Anna Cook, Jeff Quackenbush & Stephen Dallmus

2. Update on SES painting project
3. Update on Docs needed from SES painting contractor

Stephen Dallmus reattached weather stripping and re-hung old signs. Becky passed on to Jeff the product warranty documentation to review. There was nothing on a "to do punch list". Still waiting on the second doc for Santos painting warranty. Then the final payment can be made.

4. Update on Dam Keeper's shed roof

Stephen Dallmus reported that the material for the roof has arrived and Russ Willson will work with Dave Mosher on the project. The project will start on 9/19.

5. Update on M.N. Spear roof leak

Jeff has not received any contact from Mitch Hawkens. Stephen reported that when he did the inspection the roof was leaking at the chimney. Mitch wanted to add a silicone spray to the masonry chimney to seal and hopefully stop the leaking. Stephen mentioned he is not a fan of that. We still need an inspection at the roof line. Becky mentioned we need three bids. Anna mentioned Shumway roofing. Frank mentioned Slate roofing repair out of Ludlow, Ma

6. Continued discussion about the Historic Commission's proposal to erect a gazebo over the renovated Sign Board. Stephen attended the Select Board on the 10th and reported that the BC was not in favor going forward with the gazebo. Stephen drafted a to the Select Board stating our position.

After editing the letter Jeff motioned approved the letter that would be sent to the Select Board and copied to the Historical Commission, Frank 2nd. Roll call approve letter.
Yays: Frank McGinn, Anna Cook, Jeff Quackenbush & Stephen Dallmus

7. Unanticipated items

Becky mentioned the conditions of the front and back doors at Town Hall needing attention. Jeff asked where we were on the Spreadsheet to prioritize the doors. Stephen mentioned that we should come up with a plan to attack what needs to be done.

6. Continue assigning Action Levels

BC continued working on the spreadsheet action levels.

Jeff makes a motion to end the meeting

Frank seconds

Roll call to vote to end the meeting Yays: Frank McGinn, Anna Cook, Stephen Dallmus & Jeff Quackenbush

Meeting adjourned at 6:40pm