

Town of Shutesbury

Town Buildings Committee Meeting

May 28, 2025

Members Present: Frank McGinn, Anna Cook, Stephen Dallmus, Phil Parker & Jeff Quackenbush

Meeting called to order at 5:41 pm by Frank McGinn

1. Review minutes of 4/2 & 4/22
2. Discuss various electrical updates costs.
3. Elliot Park shed
- 4:Town Hall Fire suppression system update
- 5: Town Hall basement meeting hall soundproofing
6. Unanticipated items

1. Review minutes of 4/2 & 4/22

To be approved at the next meeting.

3. Elliot Park shed

Proposed site visit to coordinate with Catherine for CPC grant. Site visit scheduled for Tuesday afternoon, June 3d

2. Discuss various electrical updates costs.
- 4:Town Hall Fire suppression system update

Frank made calls on fire alarm system but received no response

Frank reached out to Ballance Electric via an email with the specs attached that Stephen had written out and has had no response.

Frank will reach out to Paciorek Electric.

Stephen received an email from Ryan (electrician) about providing an estimated fire alarm system and would need to coordinate a meeting at town hall to go over.

Discussion of town meeting vote for \$8,600 funding. The BC also talked about updating the rest of town hall. Frank has got confirmation from Fire Equipment Inc. that the quote was extended to 8/31/2025

- 5: Town Hall basement meeting hall soundproofing

Frank found online that there are LED lighting for drop ceilings that only use 2 inches.

Anna suggested Rocky's Acoustics for design. Jeff suggested Penny Jaques husband as an acoustical consultant,

6. Unanticipated items

Frank cannot make annual town meetings and will ask the Town Moderator to explain the two warrants that pertain to the BC.

2. Discuss various electrical updates costs.

Stephen to clarify GFCI pricing with an electrician for the Fire Department. The new Town Administer has been given a copy of the scope of the electrical work.

The BC discussed the priority list.

Discussion of fence/guardrail at Town Hall, Stephen mentioned that Russ welds and stanchions could be added with Highway Dept. and volunteer help to fix the fences.

Chain link fence needed at fire department, Jeff will sketch a plan out.
Gutter repairs needed at multiple buildings, Anna will follow up with Mr Gutter
The BC has approximately \$70,000 available and will be able to cover future projects. If more is needed it will be asked for at a future Town Meeting. The BC committee discussed the future of the MN Spear Library.

Jeff Quackenbush makes a motion to end the meeting
Stephen Dallmus seconds

Roll call to vote to end the meeting Yeas: Frank McGinn, Phil Parker, Stephen
Dallmus, Jeff Quackenbush & Anna Cook

Meeting adjourned at approximately 6:35pm