

Town of Shutesbury Massachusetts  
Capital Planning Committee

December 6, 2018

Draft Minutes

Meeting Begins at 6:00 PM

Members present:

Ellen McKay, Bob Groves, Michael Broad  
Steve Sullivan and Jim Walton arrive at 6:14

Becky Torres is guest.

Jim Walton elected unanimously as secretary.

Ellen presents 3 requests for capital funding.

SES requests \$6,000 to replace mulch retaining structure on playground.

Fire Department requests \$64,354 for replacing chassis and related expenses on  
Emergency Rescue Truck.

Library requests \$25,000 for Library Capital Building Fund.

Discussion of function and procedure of Capital Planning Committee.  
Committee should evaluate requests and make determination if request is recom-  
mended or not to Fincom.

Discussion of SES request.  
Committee agrees that members will examine area of concern and request documen-  
tation from SES about proposed fix.

Discussion of Library request.

Bob states that he opposes request because in this time of budget difficulties such spending would be imprudent.

Also, voters have defeated last Library proposal and no new proposal has come forth.

Michael says that money must be raised before new proposal can be formulated and that all agree that a new library is wanted.

Committee agrees to suspend this discussion.

Discussion of Fire Department request.

Committee agrees that members should visit Fire department to evaluate existing vehicle and discuss Fire Chief's request.

Committee discusses other upcoming capital requests.

SES needs a gym roof replacement.

Becky mentions that money allocated for Fire Department paving may not be adequate.

Bob informs Committee that gym roof replacement will probably necessitate excavation of parking lot to connect gutter system to storm drains and that paving should not be contemplated until this work is complete.

Next meeting January 23, 2019

Meeting ends 7:10