

Minutes from 6/1/20 Cemetery Commission meeting
4:00 PM
Remote Access Meeting with Zoom
(Under Emergency Order for Pandemic)

Approved at the September 9, 2020 meeting

Members present: Walter Tibbetts (WT), Janice Stone (JS).

Visitors: Leslie Luchonok, Rebecca Torres (Town Administrator), Frank Drollet (Colonial Stone)

1. Opening of bids for Gravestone Repair in West Cemetery. Town Administrator RT lead the meeting and opened the bid applications. There were 2 bidders, one present on the Zoom meeting. The two bidders are Colonial Stone (Frank Drollet) and Historic Gravestone Services (TaMara Conde). The Colonial Stone bid was \$17,485 for repair of 18 gravestones, with no cost for the volunteer workshop. RT stated that the bid package looked complete. The Historic Gravestone Services bid was \$13,100 for repair of 18 gravestones and \$800 for the volunteer workshop, for a total of \$13,900. RT stated that the bid package looked complete. RT announced that Historic Gravestone Services was the low bidder.
2. Discussion of next steps. The Cemetery Commissioners will have a chance to examine copies of the bids and to check references. RT will send WT and JS scanned copies of the two bids. The plan is to choose the winning contract at the next meeting on June 8th at 6:30 PM.
3. Set Next Meeting Date. Commission had already determined next Zoom meeting will be June 8th at 6:30 PM.
4. Adjournment at 4:30 PM. JS made the motion, seconded by WT. All in favor.

Submitted by

Janice Stone

Secretary, Cemetery Commission