

**Minutes from 9/9/20 Cemetery Commission meeting**  
**6:00 PM**  
**Remote Access Meeting with Zoom**  
**(Under Emergency Order for Pandemic)**

*Approved at the September 30, 2020 meeting.*

Members present: Walter Tibbetts (WT), Janice Stone (JS).

1. Review and approve minutes of the May 20, June 1, June 8 and August 5, 2020 meetings. After a short discussion, JS made the motion, seconded by WT, to approve the minutes as written for these four dates, except for a change on 8/5/20 item 3, changing Orange to Swift River. Both voted in favor.
2. Update on gravestone repair project. TaMara Conde from Historic Gravestone Services has been working on the gravestone repairs and cleaning at West Cemetery. She is getting close to done, and has submitted one invoice for \$5,000. WT will turn it in for payment. WT and JS discussed how much the SHRAB grant has for this work. It will be taken from the grant to help pay the last invoice when it comes in.
3. Gravestone workshop. WT has set up the Gravestone Repair Workshop for Volunteers for 9AM Saturday. Some people have called, but they can't make the date on such short notice. WT would like two of the cemetery crew to attend the workshop also, but they can't do it his weekend. Two people from other towns are interested as well (one from the Barre Conservation Commission and one from the Swift River Valley Historical Society). WT and JS decided to change the date to give more people time to fit it into their schedules. WT will check with TaMara Conde for another date. The new date will be posted outside the Town Hall and at the Post Office. JS will check with members of the Historical Commission that expressed an interest earlier.
4. Cemetery Policies and signs. RC had not ordered the signs, so WT will now. WT mentioned that he had received a couple phone calls complaining about the maintenance crew not taking care with the care of the graves at West Cemetery. The person would not give details as to which gravestones in particular were a problem, or their name or contact information. The person has been in town a long time, since they knew John Bell and Gary Dihlman. WT will check with Sunraise Printing about the signs. JS gave him a copy of the revised text from an earlier meeting. WT will put the regulations and policies on the Cemetery Commission webpage.
5. Membership Status. WT and JS have not yet found anyone interested in becoming a Cemetery Commission member. JS will put something into the next Town

newsletter. Maybe someone from the workshop will be interested? JS will also put it on Next Door Shutesbury. JS said she believes she can stay on for 6 months, but needs to write the Selectboard for permission.

6. Updates. The locksmith finally came out and finished the work on the winter tomb lock. He made it with a handle that can unlock from the inside so you can always get out. The Commission needs to decide how to move forward adjusting survey conditions from the plan and where the plots are on the ground. WT may invite the surveyor Larry Holmberg to the next meeting. Probably need to stake out the road on the ground according to the survey and reestablish the lines perpendicular to the roads. Most lots are 18'x18'.
7. Set date for next meeting. WT and JS agreed on Wednesday September 30 at 6PM.
8. Adjournment at 6:45 PM. JS made the motion, seconded by WT. All in favor.

Submitted by

*Janice Stone*

Cemetery Commission secretary