

Minutes from 5/19/21 Cemetery Commission Meeting
6:00 PM
Remote Access Meeting with Zoom
(Under Emergency Order for Pandemic)

Members present: Walter Tibbetts (WT), Susan Millinger (SM), Steve Sullivan (SS).
Guest, Dina Stander.

Meeting called to order at 6:08.

1. Approval of minutes of February 24 meeting. The February 24, 2021 minutes needed to be reapproved because the day's date in the minutes approved at the March meeting was incorrect. A motion to approve the minutes as corrected was made, seconded, and approved by a unanimous roll call vote.
Review and approval of minutes of the March 17, 2021 meeting. A motion to accept the minutes as amended was made, seconded, and approved by a unanimous roll call vote.
2. Contents of the Cemetery Website. The Commission reviewed what its website should contain:
 - a. descriptions of the three town Cemeteries;
 - b. regulations: a list of regulations for Natural Burials exists. Should the Commission also have, and post, additional regulations for traditional burials beside those on the sign? Stone had researched the regulations of neighboring towns; WT will look at these regulations and report his findings to the Commission.
 - c. pricing
 - d. the Gravestone Restoration Project report (SM will check for the title page of the Gravestone Restoration Project)
 - e. Annual Reports. (SM will check that Stone has sent to the Town Clerk the Annual Report for FY 2020 meeting approved at the February 24)

Also on the website: Stander volunteered to take over the website when she joins the Commission. SM has started work on a fuller description for its homepage, with indications of materials to be linked. She will send her draft to the members.

3. Publishing cemetery regulations: cemetery signage. WT priced commercial signs at Amherst Copy and Designwork. A 2'x 2' sign including text would cost approximately \$133. It was agreed that the sign for West Cemetery should be made first; those for the two smaller cemeteries later. A motion was made, seconded, and unanimously approved by roll call vote that the Commission purchase a sign listing the regulations for West Cemetery from Amherst Copy.
Cemetery signage in the smaller cemeteries. It was agreed, as discussed before, that wooden signs would be good in the smaller cemeteries. WT will talk to John Goodhind, who made an attractive wooden sign for the Natural Burial section.
4. Surveying of West Cemetery: Update. The situation was reviewed for visitor Stander: that the roads in West Cemetery are not where they should be according to

the map. All the measurements have been made off the baseline, assuming it is perpendicular to the roads, but it is not. It is important to find out what's there, and change the existing map to meet realities on the ground. Surveying has begun on the first road, but it was not done correctly. WT is talking to the surveyors; the survey is to be stopped until it can be done correctly.

5. Maintenance of equipment. WT serviced the two mowers. The smaller one has been completely taken care of; the larger one is now in better condition and is safe to use. WT also serviced the small push motor used on the smaller cemeteries. WT purchased needed supplies: spare parts, blades, oil. We probably have most of the equipment needed for the year.
6. Yearend Budget. \$781.42 remains of this year's funding. Suggestions to make use of it:
 - a. WT still needs to buy some more parts for the mowers. WT also needs to check with the groundskeepers to see if they need anything.
 - b. Materials for a possible gravestone cleaning workshop. Ten gallons of the biological cleaning solution TaMara used have recently been purchased, but there are smaller tools (brushes and buckets, for example) that would be used in a workshop.
 - c. The remaining funds could also be spent on more stump grinding. WT will contact The Stump Man in Granby, used before, about doing some work in West Cemetery.
7. Gravestone Cleaning Workshop. The Commission members are in favor of another workshop. WT wants to have a date after Memorial Day, since that is a very busy time in the cemetery. He will contact TaMara Conde about her schedule.
8. Spring/summer projects were not discussed except for the possible workshop.
9. Unanticipated items. Care of cemetery roads and walls. SS wondered if the DPW could use a chipper on the roads, since the cemeteries and their roads are town property. WT is also interested on cutting along the stone walls in West Cemetery.
10. Date for next meeting: Wednesday, June 16 at 6 p.m.
11. Adjournment at 6:50 p.m. A motion to adjourn was made, seconded, and unanimously approved by roll call vote.

Submitted by
Susan Millinger
Cemetery Commission secretary

