

Community Preservation Committee (CPC) meeting Minutes
21 September 2020 Virtual Meeting via Zoom

CPC Members Present: Allen Hanson/Co-Chair and Park representative, Rita Farrell/Co-Chair and Community Housing Authority representative, Linda Avis Scott/Conservation Commission representative, Chris Donta/Historical Commission representative.

Members Absent: Margie Tighe-Saporito/Community Member-at-Large and CPC Secretary, Elaine Puleo/Recreation Committee representative, Michael DiChiara/Planning Board representative.

Rita opened the meeting at 7:00pm

Discussion:

1. The change in the composition of the Committee was discussed. Rita will relay the new structure to Becky Torres and the Select Board. Rita agreed to send a note to current CPC members asking if they intended to remain on the CPC. This was Chris Donta's last meeting and the committee thanked him for his effort.
2. The status of open projects was briefly reviewed.
 - (a) The boat launch project is well underway and the fencing is ready to be installed.
 - (b) There was no new information about the North Cove project. We agreed to contact Mark Rivers to get an update.
 - (c) There was no new information about the Town Hall project. We agreed to contact Bob Groves or Nancy Mathews
 - (d) The cemetery project is well underway. A restoration expert has been hired and work is proceeding stone by stone. A picture of the results will appear in the town newsletter.
 - (e) The habitat house is up and sheathing is in place. Next will be windows and doors.
3. A discussion of lessons learned was postponed until the next meeting.
4. The committee discussed mechanisms for marketing the CPC and generating more interest in submitting proposals for town projects. The town newsletter is one such mechanism, as well as NextDoor Shutesbury and Town Announce.
5. The edits to the Community Preservation plan were discussed and dates for submission of the Determination of Eligibility form (December 4th, 2020) and Full Proposals (February 1, 2021) were agreed upon. It was noted that the town warrant article that changed the composition of the CPC should be included in the Plan. Allen agreed to add it.
6. Construction of the yearly calendar of meetings for the committee was postponed until the next meeting on October 15th.
7. Meeting was adjourned at 7:45pm.