

Shutesbury CPA Commission
Minutes – 7/14/2022
(approved 9/28/22)
Virtual Meeting

Meeting start: 7:00 pm.

Commissioners Present: Rita Farrell, Henry Geddes, Allen Hanson, Jake Messier, Matteo Pangallo (Chair), Linda Scott

Commissioners Absent: Elaine Puleo

- 1) **Review and approval of minutes of April 21, 2022 meeting.** The minutes were deemed accurate except for minor typos. Farrell moved to approve, Scott seconded, roll call vote to approve was unanimous.
- 2) **Review and vote on the grant termination policy.** After a brief discussion, Farrell moved to adopt the termination policy, Scott seconded, and roll call vote to approve was unanimous. The termination policy was included in the grant agreements.
- 3) **Review and vote on Historic Guideboard Restoration project grant agreement with Historical Commission.** Section 3 was revised so that project completion is the standard 36 months applied to most proposals. Also, the initiation date for the project was set at 12 months from date of approval with the proviso that the date may be extended with approval from the Select Board. Scott asked about compliance rules and Farrell confirmed that compliance was met by way of the CPA Statute referenced in the text. Geddes moved to approve, seconded by Farrell, and the roll call vote to approve was unanimous.
- 4) **Review and vote on Purchase and Recreational Development of Lot R-15 project grant agreement with Kestrel Land Trust.** No issues were raised in discussion. Scott moved to approve, seconded by Messier, and roll call vote to approve was unanimous.
- 5) **Review and vote on Development of Trail and Parking at Ames Pond Property project grant agreement with Kestrel Land Trust.** No issues raised in discussion. Farrell moved to approve, seconded by Messier, and the roll call vote was unanimous.
- 6) **CPA membership dues (\$300)** Farrell moved to approve, Messier seconded, and the roll call vote to approve was unanimous.
- 7) Farrell urged Pangallo to forward approved grant agreements to Scott for review by the Select Board.
- 8) Farrell urged new members (Messier and Geddes) to review the CPA website to become more familiarized with the organization's procedures and grant criteria.

(Pangallo) Section 13 should be the same –Conservation restriction (Ames Pond and R-15)
(Farrell)????????

Geddes Farrell moved to adjourn, seconded by Geddes, motion was approved by unanimous roll call vote.

Meeting adjourned at 7:30 pm.

Documents Used:

- Minutes of April 21, 2022 meeting
- Grant termination policy
- Historic Guideboard Restoration project grant agreement with Historical Commission
- Purchase and Recreational Development of Lot R-15 project grant agreement with Kestrel Land Trust
- Development of Trail and Parking at Ames Pond Property project grant agreement with Kestrel Land Trust

Respectfully submitted by Henry Geddes, 7/14/2022