

Community Preservation Committee

December 15, 2022

Meeting called to order at 7:01PM

Present: Rita Farrell, Elaine Puleo, Linda Scott, Matteo Pangallo, Jake Messier, Henry Geddes, Allen Hanson

Guests: Walter Tibbetts, Susan Millinger, Stephen Dallmus, Anna Mancebo

MINUTES

1. Review and vote on minutes of November 17 meeting
Motion to approve – Farrell, second Scott: Farrell aye, Geddes abstain, Hanson not present at vote, Messier aye, Pangallo aye, Puleo aye, Scott aye.
2. Update from Historical Commission regarding Town Common Signboard project
3. Determinations of Eligibility Review
 - a. Lake Wyola Bulletin Board Restoration Project
Does not fit in CPA guidelines per Farrell. Don't know who owns this
Motion that restoration is not eligible- Farrell second by Puleo Farrell aye, Geddes aye, Hanson not present at vote, Messier aye, Pangallo aye, Puleo aye, Scott aye.
 - b. Spear Library Porch Project – this has to be requested through the Historic Commission – if the Commission votes that it meets the requirement of a Historic building.
Meets the eligibility requirement. Has to follow Secretary of Interior standard of construction so it might be more costly than proposed. Sent the building committee the information needed to move forward.
Motion for positive determination of eligibility – Farrell, second by Geddes. Farrell aye, Geddes aye, Hanson aye, Messier aye, Pangallo aye, Puleo aye, Scott aye.
Discussion ensued with Stephen Dallmus from the Building Committee when he came into the meeting just before item 4.
 - c. West Cemetery Gravestone Repair Project
This has been done in the past and the Historical Commission has agreed to provide \$500 towards this project. We were informed that this is a phased approach.
Motion to approve – Farrell seconded by Scott. Farrell aye, Geddes aye, Hanson aye, Messier aye, Pangallo aye, Puleo aye, Scott aye.
 - d. Amherst Regional High School Track and Fields Project
CPA funds cannot be used for artificial turf but it can be used for other design and costs
Motion to approve – Puleo seconded by Farrell. Farrell aye, Geddes aye, Hanson aye, Messier aye, Pangallo aye, Puleo aye, Scott aye.
4. Review the Town Center guideboard restoration. The Historic Commission consulted with Peter Hamm (Historic Preservation Associates) and was advised to move the original into preservation and to put a replica up in its place. CPA funds can't be used for a replica. Moving the original and restoring it is eligible for CPA funds but not the replica. Going to the Selectboard at their next meeting. Will be added to our next agenda

5. Review and vote on Applicant Survey

Motion to accept this draft (attached) and sent to all applicants directly after Town Meeting – Farrell second by Scott. Farrell aye, Geddes aye, Hanson aye, Messier aye, Pangallo aye, Puleo aye, Scott aye.

6. Other business – none

Motion to adjourn – Hanson motioned Farrrel seconded. Farrell aye, Geddes aye, Hanson aye, Messier aye, Pangallo aye, Puleo aye, Scott aye.

Meeting adjourned at 7:51 PM

Next meeting dated Jan 19, 2023 7PM - *? is this actually scheduled? There was a debate in September as to whether this was necessary*

Respectfully submitted by Elaine Puleo

Shutesbury Community Preservation Committee
Applicant Exit Survey

In order to help the Community Preservation Committee (CPC) better support applicants and serve the community, we invite applicants for CPA grants to complete the following brief, voluntary survey. The information provided here—as well as the decision whether or not to complete this survey—has no bearing upon an applicant's grant application. Thank you for helping us reflect on and improve our application process.

1. How did you hear about the Community Preservation Committee and Community Preservation Act grants?

2. Did you consult the CPC's website while preparing your application materials? If so, did you find the information there helpful? Was there any information you were hoping to find on the website but did not?

3. Did you find the Determination of Eligibility form clear? If not, what part or parts of it could be clarified or changed and in what ways?

4. Did you find the Grant Application form clear? If not, what part or parts of it could be clarified or changed and in what ways?

5. If you attended the CPC meetings to discuss your Determination of Eligibility and/or your Grant Application, did you find the process helpful? Why or why not?

6. Is there anything else about the preparation and/or application process on which you would like to comment, or do you have any additional feedback about the process to share with the committee?

Draft of FY2023 warrant article regarding Lake Wyola North Cove project grant

To see if the Town will vote to rescind the grant of \$5,000 to the Lake Wyola Association from the Community Preservation Fund, previously authorized by Article 3 of the May 5, 2018 Annual Town Meeting for the purposes of developing a comprehensive plan for the removal of accumulated silt in the North Cove of Lake Wyola and the restoration of the cove to its historical depths, or take any action relative thereto.