

Community Preservation Committee

June 15, 2023

Meeting called to order at 7:03PM

Members participating remotely.

Present: Henry Geddes, Allen Hanson, Matteo Pangallo, Elaine Puleo, Beth Wilson

Absent: Rita Farrell

Guests: Mary Lou Conca, Robert Kibler, Maria Kopicki, Frank McGinn, Joan Hanson, Tom Siefert

MINUTES

1. Discussion and vote on minutes of May 3, 2023 meeting
2. Discussion and vote on FY23 grant agreements
Two separate grant agreements (see attached) –
 - A. Conservation Commission – this work is to be done by Highway Dept and therefore this will need to be on the Selectboard agenda for first week in July.
Farrell moved to approve the grant agreement. Geddes second
Defant abstain, Farrell aye, Geddes aye Pangallo aye Puleo aye Hanson aye.
Motion approved; 5 aye, 1 abstain
 - B. Cemetery Commission. – append the full grant agreement to the document
Farrell motion to approve the amended agreement, Hanson seconded
Defant aye, Farrell aye, Geddes aye Pangallo aye Puleo aye Hanson aye.
Motion approved unanimously
3. Discussion of FY23 exit survey distribution
General agreement that anyone who applied should receive this survey including those who just submitted a DOE.
4. Scheduling FY2024 meetings
Revise schedule (as below) to add Feb 29th potential meeting and move April 18 meeting to April 4th.
Geddes suggested that we make Feb 5th a hard deadline. Pangallo – the committee makes these deadlines and thus can vote to allow a late application.
5. Review Open Meeting Law complaint received on May 26, 2023
Pangallo – we are required to review and develop a response. Minutes as amended comply with OML. Town clerk reviewed and agreed that they comply. Thus, item 1 is without merit. For item 2, OML allows time (30 days or 3 meetings) for posting. This was done as required by law. And thus item 2 is without merit.
Farrell – relied on town clerk's professional opinion who determined there was no violation. This is in agreement with Pangallo.
DeFant – voiced concerns that we make meetings more accessible to the public and that public comment be included. There were people who feel their comments were not captured and we should reflect on that for future meetings.
Town Clerk – at this point it's up to the committee to determine whether the chair will write the response or if we will write it jointly. We should agree on what the document should say and then have one person – the chair write it.
Puleo moved that Chair Pangallo write a response stating that we determined there was no violation of OML. Hanson second
Defant abstain, Farrell aye, Geddes aye Pangallo aye Puleo aye Hanson aye.
Motion approved; 5 aye 1 abstention.

6. Other business

Friends of the Historical commission sent their funds to the Historical Commission and Cemetery Commission for the cemetery restoration project.

Two items that came up as points of information:

- a. Lake Wyola watershed plan – p 67 of their plan mentions that CPC funds could be used for next year. Since we have voted to rescind the grant, this could be a future problem.
- b. Building committee would like to used CPC funds to restore the porch of the Spear Library. This is a potential future project.

Motion to adjourn by Farrell seconded by Geddes

Defant aye, Farrell aye, Geddes aye, Hanson aye, Pangallo aye, Puleo aye.

Meeting adjourned at 7:58PM

Next meeting scheduled for

List of documents used for this meeting:

Minutes from 5-23-23

CPA Grant agreement for Shutesbury Cemetery Commission

CPA Grant agreement for Shutesbury Conservation Commission

CPC Applicant Exit Survey

Proposed FY2024 Meeting Schedule

SCPC Open Meeting Law Complaint