

Community Preservation Committee

May 16, 2024

Meeting called to order at 7:02PM

All members participating remotely.

Members Present: Matteo Pangallo, Elaine Puleo, Rita Farrell, Clif Read, Henry Geddes, Allen Hanson joined at 7:30

Members absent: Beth Willson

MINUTES

1. Review and vote on amended minutes of April 4, 2024
Motion to approve Farrell, second Read. Farrell aye, Puleo aye, Read aye, Pangallo aye, Geddes aye.
Motion passes unanimously
2. Discussion of FY24 exit survey
 - a. We received one brief response that was positive. We will continue to do this.
3. Discussion of potential FY25 projects
 - a. Possibly the Historical commission project on the town historic marker
 - b. Possibly the gazebo at the elementary school
 - c. Create a mailer for the fall with information, photos and testimonials
 - d. Possibly archive records in Old Town Hall
 - e. Possible Building Committee project to repair porch on MN Spear building – Rita will check in with the chair of the committee
 - f. Lake Wyola dam repair
 - g. Knotweed removal on publicly owned land
4. Discussion and vote on FY25 calendar – (see below)
 - a. Discussion about whether to move the grant writing workshop to September
 - b. Motion to approve Puleo, second Geddes. Farrell aye, Puleo aye, Read aye, Pangallo aye, Geddes aye.
Motion passes unanimously
5. Discussion of possible CPA grant-writing workshop – make it a preregistration commitment so we don't go to all the work of presenting something that no one shows up for. We could do a targeted invitation to people we think would be interested in putting in an application. Send out our newsletter in the summer, announce it at our public hearing Sept 19 and then hold it at the end of September
6. Update on community housing partnership with Leverett
Rita and Matteo met with 2 members of Leverett CPC and Shelly Garring of Massachusetts Housing Project. Leverett has approximately \$300,000 in their fund that they haven't been able to use in the recent past– they have offered housing assistance to individuals in the past but housing has now gotten too expensive to be able to actually offer it. They wanted to cooperate with us and focus on new construction and home ownership on publicly owned sites. First step would be for each community to explore what land they had available. MHP would offer money to help explore potential sites.
7. Other business – no other business was presented

Read motion to adjourn Farrell second

Farrell aye, Puleo aye, Read aye, Pangallo aye, Geddes aye Hanson aye.

Meeting adjourned at 7:42

Next meeting date; August 22, 2024

Minutes respectfully submitted by Elaine Puleo

**Shutesbury Community Preservation Committee
Proposed Schedule for FY2025**

July 20, 2024	CPA Grant Application Workshop (at Town Hall?)
August 22, 2024	Initial meeting of the Committee
August 23, 2024	Public hearing advertisement submitted to <i>Gazette</i> (run on 8/29 & 9/12)
September 19, 2024	Public hearing about Community Preservation Plan
October 17, 2024	Meeting to update Community Preservation Plan, DoEs, and Application
October 18, 2024	Town-wide & all-committee emails and press release inviting applications
November 21, 2024	Meeting to address questions from potential DoE submitters
December 5, 2024	Deadline for DoEs
December 19, 2024	Meeting to discuss and vote on DoEs
January 16, 2025	Meeting to address questions from potential applicants
February 6, 2025	Deadline for Applications
February 20, 2025	Meeting to ask questions of Applicants
March 6, 2025	Tentative meeting to ask further questions of Applicants
March 20, 2025	Meeting to discuss and vote on Applications
April 3, 2025	Meeting to draft and vote on warrant articles
May 15, 2025	Meeting to draft and vote on grant agreements