

Community Preservation Committee

October 17, 2024

Meeting called to order at 7:01PM

The meeting was held remotely.

Members Present: Matteo Pangallo, Beth Willson, Allen Hanson, Henry Geddes, Clif Read.

Absent: Elaine Puleo, Rita Farrell

Public: None

MINUTES

1. Review and vote on Minutes of September 19th meeting.
Geddes requested clarification of the Off Cycle Grant Application for the Amherst Regional High School Track and Field Project to reflect that this project will have natural turf playing field but that the track will be an artificial surface.
Willson moved to approve the Minutes of 9/19/2024, Hanson seconded.
Vote: Hanson aye, Geddes aye, Read aye, Willson aye, Pangallo aye.
Motion passed
2. Review and vote on Special Town Meeting warrant article for Amherst Regional High School track & field project grant
Pangallo presented draft language for the Warrant Article that will be presented at the Shutesbury Special Town Meeting on November 19th. The language read:
To see if the Town will vote to appropriate \$136,000 from the CPA Undesignated Fund Balance to the Amherst Regional Schools for the purposes of the rehabilitation, renovation, and improvement of the track and field athletic facilities at the Amherst Regional High School, an Open Space/Recreation project, as described in the Amherst Regional Public Schools' August 20, 2024 application to the Shutesbury Community Preservation Committee, or take other action relative thereto.

There was discussion about whether the requested sum of \$136,000 for the project should come entirely from the Undesignated Fund Balance, or, if that sum should come from a combination of the Open Space/Recreation Fund with a current balance of \$8,453.80 and the remaining balance of \$127, 546.20 coming from the Undesignated Fund. Due to the need to finalize this language soon, the question of which option is most appropriate will be posed to the Select Board, Town Administrator and Town Accountant. If there is a need to split the appropriate between the two Funds, a special CPC Meeting will be scheduled to vote on the language reflecting funding from multiple sources.

The Committee decided to vote on the proposed language as presented. A Motion to approve the above language for the Special Town Meeting on November 19th was made by Geddes, and seconded by Willson.

Vote: Hanson aye, , Pangallo aye, Willson aye, Read aye, , Geddes aye

Motion passed

Current balances:

Open Space/Recreation \$8,453.80

Historic Preservation \$5,700.00

Community Housing \$49,453.80

Budget Reserve \$81,345.01

Undesignated \$498,220.60

3. Review and vote on update to Shutesbury Community Preservation Plan.

The Committee received written public comment about the Plan update. Some of these comments were incorporated into updated version of the Plan. Other updates were made as needed and revisions incorporated that cleaned up the document. The largest change was the addition of a section on the Off Cycle Grant Request which clarifies and details the process.

Motion to approve the update and revisions to the Community Preservation Plan was made by Willson and seconded by Hanson.

Vote: Hanson aye, Geddes aye, Read aye, Willson aye, Pangallo aye.

Motion passed.

4. Other business – Pangallo will send out a notice to all town committees that the applications for CPA projects are now available. He will also send out a press release with this announcement.

5. Motion to adjourn: Hanson, Seconded by Geddes.

Vote: Hanson aye, Willson aye, Read aye, Geddes aye, Pangallo aye,

Motion passed

Meeting adjourned at 7:46 PM

October 18, 2024	Town-wide & all-committee emails and press release inviting applications
November 21, 2024	Special Town Meeting at 6 pm at the Shutesbury Elementary School
November 21, 2024	Meeting to address questions from potential DoE submitters
December 5, 2024	Deadline for DoEs
December 19, 2024	Meeting to discuss and vote on DoEs
January 16, 2025	Meeting to address questions from potential applicants
February 6, 2025	Deadline for Applications
February 20, 2025	Meeting to ask questions of Applicants
March 6, 2025	Tentative meeting to ask further questions of Applicants
March 20, 2025	Meeting to discuss and vote on Applications
April 3, 2025	Meeting to draft and vote on warrant articles
May 15, 2025	Meeting to draft and vote on grant agreements