

Shutesbury Conservation Commission
Minutes – 04/11/2024
Approved – 04/25/2024
Virtual Meeting

Meeting Start: 7:00pm

Commissioners Present: Beth Willson, Mary David, Robin Harrington,

Commissioners Absent: Scott Kahan

Other Staff: Carey Marshall (Land Use Clerk)

Other present: Jeff Pickering (Applicant), Joseph Salvador, Doug Serrill (consultant), Tom Seifert, and all other unidentified individuals.

Chair's Call to Order at 7:01pm

Meeting is being recorded

74 Lake Drive NOI/OOC permit DEP #286-0305

SCC closed the public hearing for 74 Lake Drive at the last meeting on March 28, 2024. Willson has drafted the OOC and shares it for SCC to review via screenshare; she reads aloud the conditions. Pickering states that in the NOI it described that part of the renovations to the home included placing a new foundation. He asks if that could be included within the description section at the beginning of the permit. Willson agrees and edits it to now state, "Work within the AURA (house renovation including raising the house and constructing a new foundation),...". SCC agrees with this change.

Pickering asks about the appeal period. Willson informs him there is a 10 day appeal period starting from the issuance date. Once the appeal period is over then Pickering will need to record the OOC at the Franklin County Registry of Deeds and provide SCC with an acknowledgement letter with original signature; outlined the OOC. Pickering understands and will hold off on placing the erosion controls until the appeal period is over; will reach out to schedule a site visit once completed.

Motion: David moves to approve and issue the 74 Lake Drive OOC, Harrington seconds. ***Vote:*** David – Aye, Harrington – Aye, and Willson – Aye. ***The motion carriers.***

Minutes 02/08/2024, 03/28/2024

Marshall did not have the minutes ready as she originally planned.

Tabled for next meeting

57-59 Shore Dr AOOO Request DEP #286-0300

Doug Serrill works of Berkshire Design Group and is working with Gary and Donna West with their property 57-59 Shore Drive. They received an OOC for the NOI application on November 10, 2023. Since then, they had made architectural changes to the footprint that they believe are minor; reduction in footprint, no changes in landscape, and removing the garage structure

previously proposed. Due to these changes, he is requesting an amended OOC so they may proceed with these changes.

Serrill shares the revised site plan for 57-59 Shore Drive for SCC to review via screenshare. The new footprint has been overlaid in a different color to show a comparison of the two. He states that new site plan doesn't encroach closer to the floodplain than the original plan. The regrading of the site, the outlet to the cobble swail and the swail its self does not have any proposed changes. The corner of the new dwelling that is closest to the 100 year floodplain is a covered porch that sits on piled footings; next to it is a deck that will be sitting on posts for minimal impact. The driveway footprint will remain that same but the structure of the garage is no longer being proposed; the area will remain paved. On the previously approved plan there was a shed attached the garage along with a retaining wall around it but that is no longer being proposed.

Willson asks if the driveway area of where the garage was previously located is planned to still be paved. Serrill confirms it will be paved with pea stone gravel. Willson asks if there is any changes to the water management plan. Serrill states that since the change in footprint is slightly decreasing, they are not planning to change the water management plan; no increase in impervious surface. David asks if the shed is being removed. Serrill confirms the shed is being removed. David asks for more clarification on the changes of the footprint as the overlay comparison is difficult to distinguish. Serrill adjusts the screen viewing of the site plan and outlines the old footprint for more clarity. The side facing Lake Wyola with have some areas of the foundation shifted back and the front side facing the street will be slightly reduced with a smaller front porch.

Willson understands that the newly proposed deck encroaches the 10 year floodplain a bit more than the original design but since that will be sitting on posts they believe it doesn't require a more/new compensatory storage needed. Serrill agrees with Willson's understand adding that there is also a reduction in footprint and plan to keep it within the same boundary as previously approved. SCC has no further questions.

Motion: David moves that the requested changes do not require a new NOI but requires an AOC for the 57-59 Shore Drive project, Harrington seconds. **Vote:** David – Aye, Harrington – Aye, and Willson – Aye. **The motion carriers.**

The public hearing for 57-59 Shore Drive AOC will take place on April 25, 2024 at 7:30pm

Site Visit Scheduling

Montague Culvert/ Dudley Pond Dam – The landowner of the Dudley Pond Dam received a grant to proceed with the process of removing the dam due to its high safety risks. Willson and Stephen Sullivan, Highway Superintendent, planned to meet yesterday but due to a misunderstanding they were unable to meet. They will reschedule the site visit for Thursdays April 18, 2024.

244 Baker Rd – Tabled

678 Pratt Corner Rd – Thursday April 18, 2024 at 3:45pm for a follow-up site visit for the Enforcement Order.

E5/F5 Transmission Line NOI – Tuesday April 23, 2024 or Wednesday April 24, 2024; Willson will reach out via email to confirm date and time.

Unanticipated Business

Master Fee Schedule/ Selectboard Meeting – David attended the last Selectboard meeting where they voted on the Master fee Schedule; it passed without any changes. One resident asked if it was the Selectboard’s judgement or the Conservation Commission’s to vote and pass the fee schedule. The Selectboard explained it is their responsibility. The Selectboard will vote on the new conservation commissioner on their next meeting Tuesday April 23, 2024.

Motion to Adjourn: David moves to adjourn, Harrington second. Vote: David – Aye, Harrington – Aye, and Willson – Aye. *The motion carriers.*

Meeting Close: 7:40pm

Next Meeting: April 25, 2024 at 7:00pm

Documents Used

- 74 Lake Drive OOC
- 57-59 Shore Drive Site Plan (November 2023)
- 57-59 Shore Drive Revised Site Plan (April 2024)