Shutesbury Finance Committee Minutes  
Tuesday, November 19, 2019, Town Hall, 7pm

Members Present: Eric Stocker, Rita Farrell, Bob Groves, Ajay Khashu, Jim Hemingway and Weezie Houle  
Members Absent: Jim Walton  
Non-Members present: Becky Torres, Select board, Melissa Makepeace-O’Neil, Elaine Puleo, Linda Avis Scott, Anna Aaron, Bill Wells, Jeff Lacy, Peg Ross, Walter Tibbets, Mary Anne Antonelis, Brad Foster, Kate Cell, Penny Jaques

1) Pastor of the Church report that they have an offer on the parsonage.

2) Discussion of the Chief of Police’s proposal for restructuring the shifts and wages.

3) Motion passes unanimously to approve the proposed changes to the shifts and wages as put forward on the Police Department Retention Plan.

4) Approved minutes for 11/5/19 as amended.

5) Fire Department Budget Proposal
   a) Walter is proposing a level funded budget
   b) He wants to move some of the Take $500 out of Equipment and move it into Operating.
   c) This will give him funds to access a training and monitoring system.
   d) Capital needs might include 2 garage door openers.
   e) Another capital item will be re-estimating the paving originally passed at $25,000.

6) Library
   a) Mary Anne presented the library budget proposal
   b) Board of Library Commissions has requirements for certification. Requirements are:
      1. Budget goes up 2.5% of the average of the total appropriated budget of the past three years.
      2. The library must spend 20% of the appropriated budget on new materials.
      3. Be open a certain number of hours per week.
      4. We get state aid for being certified.
   c) The 2.5% increase for FY21 is $16.
   d) Last year the library offered 256 programs.
   e) The fitness programs have expanded to five programs per week.
   f) They have lots of volunteers work in the library.

7) Water line to Watkins. The project is going to take about 2 to 3 times as long as estimated. It could be $25,000 over what we expected. Becky will come to us when she has the details.

8) Record Storage Committee is distributing their report.

9) Meeting adjourned at 9:20pm.

10) Upcoming Meetings
    a) November 26, 2019, Select Board, School Committee
    b) December 3, 2019, Highway, Prep for 4 Town Meeting
    c) December 7, 2019, 9am, Middle School, 4 Town Meeting Regional Assessment and Budget
    d) January 7, 2019, School Committee Round 2 Budget Review with Select board
    e) January 14, 2019, Capital Planning - Second Review
    f) January 28, 2019, Police, Town Collector
    g) February 11, 2019, Broadband
    h) February 25, 2019, Reschedule date
    i) March 10, 2019, Reschedule date
    j) March 24, 2019, Capital Planning – Final
k) April 7, 2019, Final Budget Prep
l) April 21, 2019, Town Meeting Warrants
m) April 28, 2019, Tentative
n) May 2, 2019, Town Meeting