

Shutesbury Finance Committee Minutes
Tuesday, November 8, 2018 – Town Hall, 7pm

Members Present: Eric Stocker, Bob Groves, George Arvanitis, Weezie Houle, Jim Walton, Jim Hemingway **Members Absent:** Eric Stocker and Rita Farrell **Non-Members present:** Becky Torres, Ellen McKay, Steve Sullivan

- 1) Capital Planning
 - a) Policy – We articulated the appropriate Finance Committee members’ participation in the capital planning process.
 - b) Paving – School driveway and sidewalks still needs to be done.
 - c) We need to wait to hear from Walter about the items on the schedule.
- 2) School Gym Roof –
 - a) Water will become an issue – what to do with it – will it go into storm drains? We need someone to design the gym roof so a plan can be made to deal with the roof water, especially as it pertains to the sidewalk and driveway paving projects.
 - b) If the roof has been stabilized, and a cost analysis between the grant or on our own can be done.
- 3) Discussion about whether to and how to fund the extra construction costs for drops.
- 4) Motion approved unanimously to transfer \$3,000 from Fin Comm Reserves to Legal line item.
- 5) Review Expenses FY19
- 6) Approve minutes from October 23, 2018 as amended.
- 7) Meeting adjourned 8:30pm
- 8) Future Meeting Schedule:
 - a) Tuesday, November 20, 2018, Fire Dept, Four Town Meeting Planning
 - b) Saturday, December 1 or 8, Four Town Meeting, Amherst Middle School
 - c) Tuesday, December 4, 2018, Highway, Assessor
 - d) Tuesday, December 18, 2018, Police, Broadband
 - e) Tuesday, January 8, 2019, Select Board, School Committee
 - f) Tuesday, January 22, 2019, Capital Planning, Library
 - g) Tuesday, February 5, 2019, Treasurer, Town Collector, Accountant
 - h) Tuesday, February 19, 2019, Reschedule date
 - i) Tuesday, March 5, 2019, Select Board, Personnel Committee
 - j) Tuesday, March 19, 2019, Capital Planning
 - k) Tuesday, April 2, 2019, Vote on Warrants if ready
 - l) Tuesday, April 16, 2019, Town Meeting Initial Prep
 - m) Tuesday, April 30, 2019, Town Meeting Final Prep
 - n) Saturday, May 5, 2019, Town Meeting