

Shutesbury Finance Committee Minutes
Tuesday, February 22, 2018 – Town Hall, 7pm

Members Present: Eric Stocker, , Bob Groves, George Arvanitis, Weezie Houle, Elaine Puleo Jim Walton and Jim Hemingway **Members Absent: Non-Members present:** Becky Torres, Melissa Makepeace-O'Neil

- 1) Approve minutes from February 13, 2018 as amended.
- 2) Assessors will not be attending but they request a level funded budget.
- 3) Reports from Committee
 - a) Regional School Assessment – Sean Magano, Regional School Finance Manager presented the assessment options to the Regional Committee at the last meeting. They will vote on their choice on March 7th.
 - b) We explored the S10 5-Year Phase in and found it to be financially unfeasible at this time.
 - c) Personnel Board – They were scheduled to meet with the Town Administrator job description. She will have some additional supervisory duties due to her doing Annual Performance Reviews for staff.
 - d) Broadband – There is still an issue with National Grid increasing prices on the make-ready work. Working on how to increase state dollars for make-ready work.
 - e) The town accountant explained to the town treasurer how to expense the debt and how to show it on the expense side.
 - f) Motion passed unanimously to move \$1,000 to the legal line item.
 - g) School Report
 1. Weezie reported that they passed the budget that they presented. There will be no retirements.
 2. Bob Groves met with Bruce Turner, Finance Dir who presented a proposal from Titan Roofing for the immediate repair. Brian Newton had prepared a proposal for the repair as well, but it is higher than Titans.
- 4) Bob has an estimate from Brian for a new roof for the Town Hall. This needs to go to Capital Planning. The estimate is about \$35,000.
- 5) Review the Expense Report
 - a) We need to move some of the funds move from Fuel to Electric for next year.
 - b) The rest of the line items are as expected.
- 6) Review the Draft Budget
- 7) Meeting adjourned 9:10pm
- 8) Future Meeting Schedule:
 - a) Thursday, March 8, 2018, Select Board / Personnel Committee, Capital Planning
 - b) Thursday, March 22, 2018, School Committee
 - c) Thursday, April 12, 2018
 - d) Thursday, April 26, 2018
 - e) Saturday, May 5, 2018, Town Meeting