

Meeting Minutes

Committee or Board: Lake Wyola Stormwater Erosion Task Force

Meeting Date and Location: Thursday, October 17, 2024, online via Zoom

Members in Attendance:

Jennifer Wallace Chair	Present	Bob Douglas	Present	Charlene Galenski	Present
Tracy McNaughton	Present	James Moore	Present	Joe Salvador	Present
Tom Siefert	Present	Eric Stocker Select Board Rep.	Absent	Highway Dept. Representative	Absent

Guests in Attendance: Mark Rivers, Jan Rowan

Meeting:

1. 7:03 P.M. Meeting called to order by Wallace.
2. Review of Agenda by Wallace.
3. Public Comment: None.

4. Agenda Item. Review Task Force Minutes for 8/15/24

Motion: Motion to approve the 8/15/24 minutes.

Seconded.

Discussion on Motion: None.

Vote: Wallace: Aye, Douglas: Aye, Galenski: Aye, McNaughton: Aye,
Moore: Aye, Salvador: Aye, Siefert: Aye, Stocker: Not Present
Highway Dept. Rep.: Not present

5. New Item. Reduce membership of Task Force from eleven to nine.

Discussion: Wallace: Would like to request permission from the Task Force to recommend to the Select Board that the Task Force membership be reduced from eleven members to nine members. There are several reasons. One reason is that the Town Highway Superintendent resigned, and it is not clear whether the new superintendent will continue on as a full member of the Task Force, as opposed to having more of a consultant role. Another reason is the fact that, without the highway representative, the Task Force currently only has eight members to fill its original roster of eleven. As a group of nine members, the Task Force would have a better opportunity to achieve quorums for meetings.

Motion: McNaughton: Motion to ask the Select Board to reduce the Task Force to 9 members.
Galenski: Second.

Discussion on Motion: None.

Vote: Wallace: Aye, Douglas: Aye, Galenski: Aye, McNaughton: Aye,
Moore: Aye, Salvador: Aye, Siefert: Aye, Stocker: Not Present
Highway Dept. Rep.: Not present

6. Agenda Item. Update on FRCOG visit & survey. Becky (Town Administrator) has confirmed that a FRCOG representative has agreed to meet with us one time this fall and will be available for follow up.

Discussion: Wallace: Reiterated the good news that a representative from the Franklin Region Council of Governments confirmed with the Shutesbury Town Administrator that they are available for our Task Force at some point in the future. In light of the transition of the Shutesbury TA in the coming weeks, FRCOG asked that we do not schedule a meeting until there is a new active Town Administrator. The FRCOG rep can help the Task Force define projects and identify funding sources. Some funding sources are already mentioned in FRCOG's upcoming report (the Lake Wyola Watershed-Based Plan).

Wallace to Task Force members: Please consider some Thursdays in November and December as possible meeting dates with a FRCOG rep and a new TA.

Mark Rivers: The FRCOG report is indeed ready. Coordination of the Conservation Commission, LWAC, and the Task Force is key. Doing what the report expressly recommends is imperative, as opposed to what the report does not mention or stress. It is important to prioritize together five or six items from the report.

Wallace: There are three types of interventions involved with the Task Force's work. Those are structural interventions, maintenance interventions, and educational interventions. With hope, there will be funding sources for each of those categories of intervention, and some funding sources might exist outside of the ones mentioned in the FRCOG report.

7. Agenda Item. Discussion of 9/12 site visits

Discussion: The visits to Locks Pond Road, Wendell Road, and Watson's Straights on September 12 showed uphill portions of systems that the Task Force is studying. More site visits will be needed in order to give a more complete picture for everyone of the waterflow systems that we are looking at.

McNaughton and Moore: A map of culverts and drains would help. Does the Highway Department have one? Can the Assessor's Map be of use?
Siefert volunteers to create an unofficial map of culverts and drains using Google Maps.

8. Agenda Item. Initial presentation of outline for our report to the Select Board. "Game plan" going forward

Discussion: Wallace displayed a document with a basic outline of what a report from the Task Force to the Select Board might look like and what such a report would include.

9. New Item. Schedule more site visits

Discussion: Members agreed to share their availability with Wallace for two site visits - one visit to

Shore Drive and one visit to Lake Drive - with the goal of accomplishing the two visits on a Saturday and Sunday of the same weekend, preferably as soon as possible, with late October or early November as a goal.

10. Unanticipated Business: None

11. 8:23 PM Adjournment.

Motion: Galenski: Motion to Adjourn. Dougas: Second

Vote: Wallace: Aye, Douglas: Aye, Galenski: Aye, McNaughton: Aye,
Moore: Aye, Salvador: Aye, Siefert: Aye, Stocker: Not Present
Highway Dept. Rep.: Not present

Meeting adjourned at 8:23 PM.

Link to Video record of meeting:

https://www.youtube.com/watch?v=_Lf072lDaIY&list=PLUyASF8dRTxvfmudbTnZ-A4sv95EaygME&index=1&pp=iAQB

Documents used:

Wallace shared a Report Outline, available here -

https://drive.google.com/file/d/1leVgjGCEnNB-Kg1TSCG_Z2H5BG3fOInX/view?usp=sharing

Minutes submitted by:

Tom Siefert