

Shutesbury Library Building Committee: Design Subcommittee
Minutes

February 7, 2024 12 pm, on Zoom

LBC: Design Subcommittee members present: Mary Anne Antonellis, Stephen Dallmus, Jeff Quackenbush, Andrea Bono-Bunker

Guests: Heather Backman, new Library Building Specialist for MBLC, Dominik Wit and Porpla Kittisapkajon for Oudens Ello Architects, and Neil Joyce and Roger Hoyt for CMS. Elaine Puleo, Molly Moss, Penny Jaques, Dale House, and Jill Marland.

Stephen made a motion to approve minutes from the January 10, 2024. Jeff seconded the motion. Stephen, Jeff and Mary Anne voted to approve the minutes as submitted.

Well Contractor

Dominik asked for an update about the well installation. Mary Anne is coordinating required communication with DEP and Fuss and O'Neill. We have solicited three quotes from Well Drillers. Elaine will schedule a meeting to select a driller. The NOI has to be permitted before the well can be drilled.

Technology Scope

Selection of technology is not a part of OEAs scope. Bala is available to assist with technology planning for a fee. All the wiring, conduits and outlets will be provided. Monitors, computers, screens, phones, projectors are not included.

Jeff asked for clarification about the pathways. Dominik is going to get more information.

Low Voltage and Lighting Control Coordination

The meeting room is the only place with somewhat complex lighting, with a couple of zones. OEA will schedule a review of the lighting plan with Mary Anne later this month.

Meeting with Town Authorities and National Grid

A meeting with Police, Fire, Board of Health, Highway Department, Zoning and the town Administrator is scheduled for Thursday, February 8th. A meeting with National Grid is scheduled for Friday, February 9th.

NOI Meeting

The continued NOI hearing is scheduled for Thursday, February 8th at 7 pm.

CD Development

Landscape Plan

Turnaround plan in parking lot has been revised, with one stall removed and the radius adjusted to meet the 15 foot set back from the property line and the fire truck turn around. A guard rail is

pictured but a suggestion to salvage boulders on site and use those as a barrier has been made.

Jeff asked there if there is a steep slope in the area with the 15 foot set back from the neighbor. There is a slight slope that requires some kind of barrier condition. Some plantings will also be planned there to create a screen for the neighbor.

Dominik showed a civil engineering plan that shows storm water management.

Jeff asked if the cement pads where there were benches planned on the west side of the building had been eliminated. Dominik said they will be deleted.

Roger asked for clarification about some elements on the plan which are the transformer pad and bike rack. Another area Roger asked about is a spillway for storm water on the west side of the building.

Stephen asked about the door on the south end of the meeting room. It has been removed but the plans don't reflect that. Stephen asked about paving at the door to the adult room. It could be changed to bituminous pavement as a cost saving measure. The door is beside a seating area that will have views to the outside. The material used for this paved area will impact the view. Penny asked for a cost analysis to determine if the impact on the esthetics by switching to bituminous pavement is worth the cost savings.

Dominik next showed a detail of the section of the roof where the metal meets the PVC. It has been reconfigured to have the metal and PVC be independent of each other, making maintenance of this section simpler.

SGH, an exterior envelope consultant has been engaged to review the roof detail in this area to address the concerns that LBC members have about the long-term performance of this this section of roof.

Dominik also mentioned that they have added 2.5-inch rigid insulation above the vestibule. With sufficient insulation they do not need supplemental heat in the vestibule.

Library of Things and Browsing Area.

The browsing niche will house metal shelving. Above the browsing shelving there is space for storage. It is 12 inches deep and 16.5 inches high. Andrea asked if it could be accessibility shelving that can be pulled down? Dominik said currently a small stepstool would be needed to access the space. Mary Anne suggested that economically priced doors could create a space for storage of seasonal items that do not need to be accessed frequently. Dominik suggested sliding doors.

OEA is suggesting “a nicer grade” plywood for the Library of Things area, instead of Maple Veneer. Larger spaces are planned for larger items such as the Telescope and Paddles. Interior rods for life vests are planned.

Mary Anne suggested that the area be designed with flexible use in mind. The life vest area should be able to have shelves installed during the winter. Penny echoed the need for flexibility to accommodate additions to the Library of Things in the future.

Mary Anne said the LOT collection will grow but that all items do not have to be stored in this area. Instead this will be an area where popular items will be highlighted. Also, the LOT collection will be curated with available space in mind. There was a brief discussion about the current design which includes a vertical space for paddles.

Dale asked about the type of plywood and the finish that would be recommended. Dale recommends an AB shop birch, full ¾ inch birch with a clear finish.

Stephen asked if the kayak paddles can be stored broken in half which they are and if they could be flat on a shelf. Mary Anne explained that it would be harder to access the paddles that way. Andrea asked if the current space assigned for kayak paddles is enough. The space is 24 inches deep, allowing plenty of room for standing paddles.

The circulation desk will be a uniform surface. The staff workroom closet will be an off the shelf cabinet.

Restrooms

Plumbing code changed January 1, 2024. It required an additional toilet and sink in the women’s room. OEA is exploring options for increasing the size of one restroom to accommodate the extra fixtures. They are also planning to reach out to the plumbing inspector to see if an exception can be made.

The roof eave beside the teen room and entry juts out. The restroom wall can be extended in this area to accommodate increased space in the women’s restroom to accommodate one ADA and one regular toilet stall. The two toilets would be in the exterior wall instead of an interior wall.

The increased space needed to accommodate the extra stall interferes with the view of the entrance from the entry drive.

Dominik is planning to speak to the plumbing inspector this week. His name is John Letourneau. Jeff asked if the plumbing inspector is empowered to give relief. According to the code consultant, the local plumbing inspector has the authority to allow an exception. If he is not willing to do so the next step would be an appeal to the State plumbing inspector but we don’t have time to do that.

Dominik is verifying that the septic system design is based on occupancy and not fixture count.

Penny asked where exterior water faucets are planned. There are two planned, one behind the water service room and one on the east side of the building near the meeting room storage room. There is currently no water service to the north end of the building.

Next meeting, February 21st at noon on Zoom.

Submitted by Mary Anne Antonellis