

Library Building Committee Present: Mary Anne Antonellis, Stephen Dallmus, Brad Foster, Dale Houle, Penny Jaques, Molly Moss, Elaine Puleo, Jeff Quackenbush  
CMS-OPM: Roger Hoyt & Neil Joyce  
MBLC: Andrea Bono-Bunker & Heather Backman

Meeting Opened at 7:01 p.m.

**Public Comment** None

**Review and approve minutes from previous meetings**

***Review of July 16 Minutes***

Houle moved to approve the July 16 minutes as corrected. Quackenbush seconded.  
Roll call vote: Antonellis-aye, Dallmus-aye, Foster-aye, Houle-aye, Jaques-aye, Moss-abstain, Puleo-aye, Quackenbush-aye

**Report on construction process thus far and next steps**

Antonellis reported that Construction Dynamics arranged for erosion control to be installed at L.O.W. The Conservation Commission has approved the installation and work may proceed. The contractor has removed trees that need to come down and the site is being grubbed. Work is underway to get the OPM trailer sited properly.

Temporary electricity and internet will be installed for both the two trailers.

The truck entrance has been hardened with stone.

1<sup>st</sup> weekly construction meeting was yesterday. We are waiting for a construction schedule.

Most of the meeting was spent on 'housekeeping details'.

Hoyt: Work will begin on the foundation the second week of September and continue into October. Framing will begin after that with a goal of having the building shell up and enclosed by end of November.

Moss: What is the role of the Building Committee now that construction has begun? How often do we need to meet?

Antonellis: We will need to choose interior finishes.

Puleo asked Joyce: What do you recommend for sign off on change orders and stay up-to-date on construction progress? We will have the info from CMS by mid-month. Recommends monthly meetings for a monthly report on change orders, budget updates, schedule overview and updates on any changes in costs or schedule.

**Next meeting:** Tuesday, September 17<sup>th</sup> at 7:00 pm

We will aim for the same Tuesday every monthly.

**Other unanticipated business**

Houle noted that National Grid has not been responsive in setting up temporary service.

Antonellis has talked with Huntress about internet. Electricity (and pole) have to go in first.

Contractor will drop temporary pole. National Grid must bring wire across the street.

Joyce: The project requires construction testing services. Joyce solicited pricing from two firms: Allied Testing (Springfield) and Yankee (Worcester). Allied Testing provided the best economical proposal, with the lowest full day and half day rates. CMS would coordinate their services. Joyce requested that the committee authorize CMS to enter into an agreement with Allied Testing for the project. They might test concrete, soils, wood framing and roofing inspections, drainage inspections, though not all of these would require testing.

Houle moved to approve Joyce's recommendation to sign a contract with Allied Testing.  
Puleo seconded.

Discussion: Joyce noted that \$50,000 is budgeted, however, testing services are scheduled only as needed. He anticipates the total will be significantly less.

Roll call vote: Antonellis-aye, Dallmus-aye, Foster-aye, Houle-aye, Jaques-aye, Moss-aye, Puleo-aye, Quackenbush-aye

Joyce will put together a new budget.

Foster moved to adjourn. Houle seconded.

Roll call vote: Antonellis-aye, Dallmus-aye, Foster-aye, Houle-aye, Jaques-aye, Puleo-aye, Quackenbush-aye

Meeting adjourned 7:23 pm