

Shutesbury Library Building Committee

27 May 2025

Library Building Committee: Mary Anne Antonellis, Stephen Dallmus, Brad Foster, Dale Houle, Penny Jaques, Molly Moss, Elaine Puleo, Jeff Quackenbush

CMS-OPM: Neil Joyce, Roger Hoyt OEA: Dominik Wit

MBLC: Heather Backman, Andrea Bono-Bunker

Meeting Opened at 7:02 p.m.

Public Comment none

Review of March 26, 2025 Minutes

Foster moved to approve the minutes as corrected. Quackenbush seconded.

Roll call vote: Antonellis-aye, Dallmus-aye, Foster-aye, Houle-aye, Jaques-aye, Moss-aye, Quackenbush-aye, Puleo-aye

Update on construction progress

Puleo agreed to send out monthly reports when the Library Building Committee skips a monthly meeting.

Hoyt reported that work was slow in March due to weather. Windows were installed in April. Multiple trades are working now. Roofing and slate shingles have been delivered. Flashing is being installed around roof, metal roofing will go on soon.

Site work: The tight tank was installed last week. Storm drainage work continues.

The schedule provided by CMS, dated 5/5/25, shows Certificate of Occupancy on September 8.

Jaques: Are we really only a month behind schedule?

Joyce: Contractor continues to say they are 6 weeks behind schedule, but he is doubtful.

Choose a security vendor

Security package Includes 2 exterior cameras and 1 interior panic button. We have 3 proposals from 2 vendors. There was some confusion

Citizens Security: Proposal included \$8900 (2 exterior cameras + panic button) and \$10,800 (3 cameras + panic button)

Ockers Technology: Proposal includes 2 exterior and 1 interior camera, 1 panic button \$17,260
Quackenbush moved to select Citizen Security's 2-camera package. Foster seconded.

Discussion: Wit noted that we would have to add infrastructure if we went 3 exterior cameras.

Roll call vote: Antonellis-aye, Dallmus-aye, Foster-aye, Houle-aye, Jaques-aye, Moss-aye, Quackenbush-aye, Puleo-aye

Choose an AV vendor

Two vendors submitted proposals: ATC and Okers.

Both included 98" flat screen TV mounted on the wall, microphones, camera in ceiling, speakers, technology for hybrid meetings.

ATC (West Springfield, MA) Bid = \$59,000

Moss has worked with ATC at Forbes library. Bid Includes a more expensive, higher quality screen and a podium. There was a question about whether prevailing wages were used to determine labor cost.

Okers (Foxboro, MA) Bid = \$64,994 plus an option for another \$2,800 further service

Outstanding question: Does ATC proposal include prevailing wage.

Foster made a motion: Accept ATC bid contingent upon the bid including prevailing wage. And, if not, we authorize Puleo, Quackenbush and Antonellis to decide once the answer is received.

Discussion:

Houle: Concerned that the quote from ATC states that it does not include prevailing wage. During discussion, Antonellis received a reply from ATC confirming that the labor cost in their proposal was calculated using prevailing wages.

Roll call vote: Antonellis-aye, Dallmus-aye, Foster-aye, Houle-aye, Jaques-aye, Moss-aye, Quackenbush-aye, Puleo-aye

Choose a shelving vendor

Antonellis has talked with 3 vendors: RH Lord, PIS, Tucker. All are MHEC vendors.

RH Lord – very responsive. Quote is more than \$120K

PSI – Slow to respond, took many months to provide quote. Quote: \$62K

Tucker – responded right away, they installed shelving in Greenfield, Hadley and South Hadley, libraries. Quote: \$76K

MBLC covers 75% of shelving cost, excluding end panels and caps on fixed shelves.

Bono-Bunker asked about available FF&E funds. Antonellis replied that shelving is the biggest FF&E expense and we are in good financial shape. Other outstanding FF&E expenses are 4 cozy chairs for adult reading area, a table and 4 chairs for study room, loveseat and chair for children's room 3 task chairs and tables for community room.

Puleo moved to accept the bid from Tucker. Quackenbush seconded.

Roll call vote: Antonellis-aye, Dallmus-aye, Foster-aye, Houle-aye, Jaques-aye, Moss-aye, Quackenbush-aye, Puleo-aye

Choose bathroom floor color

Samples of the epoxy flooring for 3 restrooms were reviewed.

Antonellis moved to go with Sample # 28.23. Foster seconded

Roll call vote: Antonellis-aye, Dallmus-aye, Foster-aye, Houle-aye, Jaques-aye, Moss-aye, Quackenbush-aye, Puleo-aye

Discussion of paint colors for 'ribbon of color'

Puleo brought additional color samples. The new greens were much darker in hue. Puleo will find a green that is less saturated.

Wit will ask that we can see 2-3 color samples for each of the three hues (green, orange, yellow) in the library before a final decision is made.

Discussion of site work

- The small stormwater basin near Leverett Road was discussed. After heavy rains, water is overtopping the outflow end of the basin and the basin holds water for too long. The stormwater basins have not been fully completed, so they are not fully functioning. Wit will talk to engineers to decide if the basin needs to be modified. If a change is recommended, it would be a small enhancement to make the basin function better.
- Old well has been capped with 10' of concrete.
- The water lines that cross the street have been located, so now the electrical pole can be sited.
- Last week, Ward Smith conducted the final monitoring visit for the two wetland restorations. He has provided the final report for the Conservation Commission. Once the Commission has reviewed the report, we will request a Certificate of Compliance.

Foster moved to adjourn. Dallmus seconded.

Roll call vote: Antonellis-aye, Dallmus-aye, Foster-aye, Houle-aye, Jaques-aye, Moss-aye, Quackenbush-aye, Puleo-aye

Next Meeting: Tuesday, June 23 at 7 p.m.