

## **Minutes**

### **Trustees of the M.N. Spear Memorial Library**

**September 16, 2019**

Attending: Director - Mary Anne Antonellis, Chair – Michele Regan-Ladd,  
Michele Cunningham, Savanna Ouellette, Jaime Donta Absent: Kate Cell, Brad Foster

Minutes and Director Report from July approved as amended.

Nominations new fiscal year:

Michele Cunningham – agreed to continue to serve as secretary.

We agreed that Brad will continue to serve as treasurer. Since he was not present he will give his input at our next meeting.

Kate and Michele Regan-Ladd have agreed continue as co-chairs.

Director's salary update

Once we receive information on raises for other town department heads from Personnel Committee and the job description from Mary Anne we will be ready to review our recommendations to present to the appropriate town office. Michele Regan-Ladd and Brad Foster will create a document to share with the trustees at the next trustee meeting.

Discussion regarding the “Parsonage” on Leverett Road which was toured by town members. It is on 1 acre of land. Mary Anne, Kate and Brad went to the viewing of the parsonage.

Mary Anne will send a thank-you note on behalf of the trustees to Anne Kennerson who made the suggestion of purchasing the property on 229 Leverett Road located on 2 acres. Trustees will go look at the house and site.

Libby Post Discussion: \$15,000 needed for Libby’s work which we do not have right now. Possibly, by this time next year we will have enough funds from our fund raising efforts to hire Libby. We will put this decision off until then.

For Celebrate Shutesbury on Saturday, September 21, 2019 the library will sponsor an apparel sale but not the book sale this round.

Rain Barrel: Library was donated a rain Barrel a number of years ago that was not used and the Garden Club asked if they could have it since we have never used it. Mary Anne will give it to them.

Upcoming Trustee Meetings: October 21, 2019 7:30 at the Library  
November 18, 2019 7:30 at the Library

Agenda for next meeting:

Approvals

Job description review

Report back on 229 Leverett Road

Review Annual Report

## Director Report: September 16, 2019

M.N. Spear Memorial Library  
10 Cooleyville Road  
Shutesbury, MA 01072  
Mary Anne Antonellis, Director

September 16, 2019

Current total of funds saved for a new library

Town appropriated account: \$202,700

Barr Ashcroft: \$13,836.33

Town held donations: \$ 4887.24

Friends: \$ 189,920.91

Total: \$411,344.50

### Professional development

On September 13<sup>th</sup> I attended a conference called Building your leadership toolbox that was offered by the Mass Library System. Presenters included a library administrator from Philadelphia who shared her library's efforts to serve and care for library users suffering from addiction. The presentation inspired me to register for an Opioid Epidemic Symposium for libraries in November.

Another presentation was about Project Outcome, a new online survey tool designed by ALA. I'll look into it fully after my vacation to see if it would be helpful to us.

<http://www.ala.org/pla/initiatives/performanceasurement>

### Community engagement

The Shutesbury Elementary School fourth grade class will be visiting on Friday, September 20<sup>th</sup>.

On Tuesday, September 17<sup>th</sup> I will be attending a gathering of an organization called **100 Who Care**. This Franklin County group gathers three times a year to hear from local non-profits chosen to share a brief presentation about their organization. Three organizations present and all members present vote to award one of the three a collective donation – about \$2,000.

<https://100whocare-franklincounty.com/>

### Ferns, Mushrooms and Origami!

Townspesople with special talents and interests have been volunteering to offer some special programming for the library. In August, **Randy Stone** led a **fern walk** along Montague Rd. We identified 18 different ferns. <https://pvfernsociety.org/>

**Tom Schieding** offered a stargazing program

Last week, **Jessica Evans** offered a presentation called: Is this Mushroom Edible (the answer is mostly NO). Jess also led a mushroom foraging walk on Sunday morning. Both events were well attended.

In October, artist **Jeannette Stockton** is offering two origami workshops.

### **Friends of the Library**

On Sunday, September 8<sup>th</sup>, Shutesbury third grader, Tansy Warwick held a pop-up bake sale outside the library. She spent the morning baking (with adult supervision) and greeted visitors to the library with a delicious selection of baked goods. She raised \$53 for the Friends of the Library new library fund.

Celebrate Shutesbury – the Friends are still working on gathering together enough volunteers to make a book sale happen. If they don't have a solid crew by Tuesday they will cancel it for this year.

Turkey Dinner- Friday, October 11th

Annual Meeting – November date TBA

Giving Tuesday – Tuesday, December 3<sup>rd</sup>

Vacation

I will be on vacation from September 21<sup>st</sup> until October 3<sup>rd</sup>. JoAnn, Susan, and Julie will cover my shifts.