

Trustees of the Shutesbury Public Library
May 18, 2026, 7:30pm
Minutes

Members Present: Elizabeth Murphy, Pam Ososky, Michele Regan-Ladd,
Brad Foster, Kate Cell, Anne Graham (New Trustee as of July 1)
Mary Anne Antonellis: Library Director

Public Comments

Review April, 2026 minutes

Two corrections made.

Minutes for April meeting accepted as amended. Elizabeth Murphy-Yes, Pam Ososky-Yes, Michele Regan-Ladd-Yes, Brad Foster- abstains, was not present, Kate Cell-Yes

Library Update

- Bird film people came and had to remove all the film as it didn't take. It is under warranty and will be fixed.
- There have been some difficulties with the heating system- it doesn't do what is requested. Mary Anne requested another training.
- The toilets were clogged because someone flushed something that wasn't supposed to go in. A plumber removed the blockage. Now all toilets are working.
- Still working on lighting controls. In the meeting room there are missing controls. Dimming the lights isn't working, and there is not enough lighting in the workroom. A different driver needs to be installed. There will be a meeting to go over what the electrician needs to do. Mary Anne is staying on top of all of the issues that need to be worked out. She feels people have been very responsive with the different needs.
- Chair yoga is well received, there has been story time, hybrid, ukulele, and three concerts have happened. Also, eight craft classes, and scheduling the meeting room using the form has worked well. Costume making is going to happen here for a play. Indivisible has scheduled three times to use the room.

Snow Removal Policy- There were mixed results using the snowblowers and plows. The parking spaces needed to be cleared by Mary Anne and others.
Mary

Anne spoke with Hailey about the needs, and an agreement was made for Mary Anne to manage the needs and ask the Highway Dept. for what snow removal tasks are needed. There may be a dedicated person to do it.

We should revisit Mary Anne's job description in a year.

The select board has the ability to give staff certain days off. For a library with a small staff it is nice to give days off (after Thanksgiving, Easter Sunday, etc.). Kate makes a

motion that the library is closed the day after Thanksgiving, and the day after Christmas. Elizabeth Murphy-Yes, Pam Ososky-Yes, Michele Regan-Ladd-Yes, Brad Foster-Yes, Kate Cell-Yes

Kayak policy; Needed to update the name of the Library, and two more kayaks will be added.

Mary Anne wanted to make it possible for out-of-town guests of a library card owner to use kayaks.

The Lake has been too low to begin using the kayak, and may not be up and running before July. After Mary Anne returns from vacation she will check if there is enough water and begin the loans if all is ready. Motion to approve the amended Kayak policy on loans,

Elizabeth Murphy-Yes, Pam Ososky-Yes, Michele Regan-Ladd-Yes, Brad Foster-Yes, Kate Cell-Yes

Summer reading will begin the Saturday after school lets out. Two different challenges will be available for children.

Next meeting date: July 27, 2026

No meeting in June

Minutes respectfully submitted,

Pam Ososky

Trustee, Shutesbury Public Library