

Trustees of the M.N. Spear Memorial Library
September 18, 2023 7:30pm, on Zoom
Minutes

- Members present: Michele Regan-Ladd, Mel DeSilva, Kate Cell, Tim Logan, Brad Foster
- Mary Anne Antonellis: Library Director

- August 21, 2023 Minutes: Approved unanimously: Michele Regan-Ladd- yes, Mel DeSilva- yes, Kate Cell- yes, Tim Logan- yes, Brad Foster- yes
- Director's Report: We have a new volunteer starting at the library. We were nominated for the Institute of Museum and Library Services National Medal of Library Services by Congressman McGovern. There's a report that Mary Anne submitted along with three letters of recommendation. There's a monetary award if we win. We're having a pumpkin carving event at the SAC on October 28th.
- Friends of the Library Update: November 18th- Roadtown Turkey Trot. The Friends are soliciting sponsors and have gotten about a dozen sponsorships. Mary Anne applied for a grant from the Community Foundation of Western MA (CFWM) to pay for a fundraising coach at Network for Good and this road race came out of that. Another fundraiser- 2 tag sales are happening and proceeds will go to the new library- October 14th. Friends annual meeting is Sunday, October 29th at 9am at the library.
- Recommendation of new Trustee: The Board of Trustees discussed three candidates. Motion: Elizabeth recommended as interim member of the Board of Trustees. Approved Unanimously: Michele Regan-Ladd- yes, Mel DeSilva- yes, Kate Cell- yes, Tim Logan- yes, Brad Foster- yes
- The next step is for the Trustees to attend the next Selectboard meeting to have a joint vote.
- Building Committee Update: The committee has been going into a lot of details regarding the design. There's an open forum being planned at the elementary school on Sept 26th at 7pm to look at the design together as a community (in-person and online). We're now in design development which means when we delve deeper into the design and finetune the nitty-gritty details of the building. We're 5 weeks into this phase and this phase will last about 12 weeks. Then there will be a pricing set that goes off to the cost estimator at the end of October and we'll have an estimate in November. We have seen detailed plans of heating, cooling and ventilation systems, as well as lighting systems and the controls for those systems. We declined to have the ability to have remote control of the systems- it was an expense we do not need. We've been talking about finishes. We're going with slate siding with wood accents- no/low maintenance products. The building will have a standing seam metal roof. The conservation commission permitted the geotechnical work and the infiltration testing that needs to be done which is scheduled for the first week of October. We're working on finding a well-driller to design the well and the plumbing system. A Perk test is scheduled for September 27th.
- Cy Pres petition: The Town's attorney has all of the pieces of the petition and will be submitting the petition soon and will keep us updated on the process.
- Motion to have the next Trustees meeting on October 30th be in person at the town hall at 7:30pm- Approved unanimously: Michele Regan-Ladd- yes, Mel DeSilva- yes, Kate Cell- yes, Tim Logan- yes, Brad Foster- yes

Next meetings: Tuesday, September 26th at 6pm and October 30th at 7:30pm

Respectfully submitted by Melanie (Mel) DeSilva, Secretary, Library Board of Trustees