

MN Spear Library  
Trustees Meeting Minutes  
Monday, December 1, 2025

**Members present** – Kate Cell, Brad Foster, Elizabeth Murphy, Pam Ososky, Michele Regan-Ladd and Library Director – Mary Anne Antonellis

Absent – Mel DeSilva

Agenda

1. Minutes for September approved as is, all voted Yes to approve – Kate Cell – Yes, Brad Foster – Abstain – absent for that meeting, Elizabeth Murphy – Yes, Pam Ososky – Yes, Michele Regan-Ladd – Yes
2. Minutes for October – Minutes were approved after one sentence that was not clear was deleted – Kate Cell – Yes, Brad Foster – Yes, Elizabeth Murphy – Yes, Pam Ososky – Yes, Michele Regan-Ladd – Yes
3. **Budget** for next fiscal year – Draft as proposed was approved unanimously. Kate Cell – Yes, Brad Foster – Yes, Elizabeth Murphy – Yes, Pam Ososky – Yes, and Michele Regan-Ladd – Yes.
4. **Action Plan** for next year for MBLC was approved by all – Kate Cell – Yes, Brad Foster – Yes, Elizabeth Murphy – Yes, Pam Ososky – Yes, and Michele Regan-Ladd – Yes.
5. New library updates:
  - We are waiting for the Certificate of Occupancy
  - Shelving is 90% complete
  - Furniture – upholstered furniture arrived, more furniture going in this week.
  - Substantial completion – not yet, waiting for lighting controls and solar meter for solar panels, 2 security cameras will be installed next week, 4 outside lighting poles are installed.
  - Architects, overall engineers, and landscape architect will be creating a Punch List and then Town's insurance policy is created and then the town takes ownership.
  - Mary Anne shared that the Broadband Committee received a grant that funded the technology for the new library.
  - Furniture stored elsewhere will be moved next week.
  - Things at the Spear Library will have to be packed up and moved to the new library, still no move-in date. The Book Brigade that Mary Anne had hoped could happen may not happen due to the snow on the ground and the cold.
  - All library staff will need to have training on – use of AV equipment, plumbing, security, and lighting control.
6. Internet Use Policy was reviewed and discussed. Motion was made to accept the policy with changes discussed – all were in Favor. Kate Cell – Yes, Brad Foster – Yes, Elizabeth Murphy – Yes, Pam Ososky – Yes, and Michele Regan-Ladd – Yes.

Next meeting – Monday, December 15, at 7:30

Agenda – Review the Annual Report and finalize the Large Meeting Room Policy.

Next Steps -at a future meeting

- Find Library Mission Statement and update it so it reflects the new policies.

Minutes respectfully submitted,

Michele Regan-Ladd

Co-Chair, MN Spear Library Trustees