

M.N. Spear Library Trustees
March 12, 2013

Members present – Karen Traub, Michele Sedor, Dale Houle, Michele Regan-Ladd
Mary Anne Antonellis, Library Director & Paul Jacobs, Friends of the Library

Absent – Kate Cell, & David Wheeler

Minutes from Feb. 12, 2013 were amended and approved with changes.

1. Trustees sponsoring programs – Brainstorms – dramatic readings for adults, medical emergencies in the home, garden design; looking for more ideas. Discussion about high interest topics in the past – the building of Quabbin, Native American topics.
2. Discussion about Annual Report – Karen and Michele R-L volunteered to meet with Kate to meet with the printer to get a price for printing and to discuss how to reduce costs through some editing.
3. Community Survey – Discussion to delay survey about programming needs and other library needs until the fall. Survey program participants at end of each program and ask for new ideas.
4. Capital Planning Meeting – Mary Anne reviewed the meeting with Capital Planning – they approved recommending setting aside \$25,000 towards a future library.
5. Meeting with Friends – perhaps future fundraising efforts; meet in May, after town meeting.
6. Personnel Director Annual Review (Evaluation) – tabled until May meeting; Trustees will think about this to be more informed at May meeting to begin discussion about goals for Library Director Performance Review.
7. 250th Committee – preserve archive in a digital manner, they are exploring that possibility. Digital Commonwealth – every year there are grants available.
8. Evergreen – has not been as successful as hoped. The program crashes frequently; searching is not reliable.

Meeting adjourned.

Respectfully submitted,
Michele Regan-Ladd
Secretary, Library Trustees