

M.N. Spear Library  
Trustee Meeting  
March 11, 2014

Members present – Karen Traub, Michele Sedor, Michele Regan-Ladd, Dale Houle, Kate Cell, Gail Fleischaker

Library Director – Mary Anne Antonellis

Guest – Robert Raymond

1. Survey developed for the Long Range Plan was distributed for review by the Trustees. Letter from Robert Raymond, who attended the meeting when the subcommittee developed the survey, was distributed for review by the Trustees. Discussion about the purpose of this survey; to develop a long range plan, which the Trustees do every five years. Discussion about how we will distribute the survey – we don't have the library funds to mail to each home, so there are other ways we can distribute it, as we have in the past – stuff with town newsletter that goes out before Town Meeting, leave some in the library and other places around town and the school, and Survey Monkey. We could have them available at Town Meeting as well. Discussion about why we do not want to have a process question on this survey. Discussion about written results of survey on town web site and a short introduction in the town newsletter on the library page. Mary Anne will email the edits we made tonight to the Trustees for a final review. Mary Anne will put on Survey Monkey for one month, distribute at Town Meeting and all the various locations listed above. We will use the results from the survey to determine how we will move forward with the survey results.
2. Director's report – 25 children attended the Lego Land program and lots of parents. They had 5 year olds up to 5<sup>th</sup> graders in attendance. This is going on for 3 more weeks. Sunday – Tech support – Hank Allen from the Jones Library was the presenter. The internet didn't work at Town Hall, so they came over to the library. Have changed the hours to 1 – 3 for the next sessions. Ukulele Club – about 11 people attended.
3. Perpetual Calendar – Michele Sedor reviewed. There isn't anything on this month's calendar. Future – Legislative day on Monday, March 31 – a bus is sponsored by Western Mass Library Advocates to talk to state Representatives and Senators. Mary King is retiring – she has worked to support small libraries in Western Mass for 30 years with WMRLS. MLS still has office space there.
4. Agenda for next meeting – prepare for Town Meeting, building updates, needs for coming session. April 8, 2014