

M.N. Spear Library Trustees

Meeting Minutes

August 19, 2024

Members present – Michele Regan-Ladd, Kate Cell, Brad Foster, Pam Ososky & Mary Anne Antonellis, Library Director

Absent – Mel DeSilva, Elizabeth Murphy

July Meeting Minutes were approved with one change to the food for the New Library Groundbreaking, it was paid for by the OPM.

Kate called the meeting to order.

1. By-law update – Mary Anne was having difficulty looking up some of the Mass General Laws that we had questions about due to problems with the website. She will try to have it ready for the next meeting. Trustees – a motion was made to table the approval of the By-Laws until the September Meeting until we can have a discussion when we're able to review the references to the state laws. The motion was seconded and approved, Michele – yes, Kate-yes, Brad – yes, and Pam – yes.
2. Library Director report
 - a. Groundbreaking – Elaine Puelo and Penny Jacques did most of the organizing of the day. There were 26 volunteers there who helped with setting up the tents, sound system, made programs, , picked up the food, made gluten free treats handed out programs, and provided flowers for the tables.
 - b. Summer Reading Program is going well and has been well attended. They had a Furry tails program with therapy dogs brought by Jessica Boulanger-Carlson.
 - c. Mary Anne has a new teen volunteer who she feels will be a regular with programs and events.
 - d. The well permit came from DEP (Department of Environmental Protection).
 - e. Mary Anne had her first construction meeting with the architect, OPM, contractor and one building committee member. Erosion control has been installed, most trees are down, and construction trailers have been delivered. Construction goal is to get the site ready, and have the slab installed by October.
 - f. Mary Anne reviewed the request for the shortfall in the Library Assistant's salary, Mary Anne provided a document explain. (See document) Discussion about an unfunded mandate for sick/annual leave time, we need to add sick time to be sure that the library services are available if one of the employees is out. Mary Anne stated that she believes all town employees get sick time. We may need to request sick time and vacation time coverage be budgeted for. Meeting coverage needs to be planned for as well. Brad Foster, as treasurer, will review with Mary Anne and we will review at the next meeting. Trustees agreed to delegate this task to Brad and Mary Anne. Trustees voted to review and approve budget request for special town meeting on the next agenda. Michele – yes, Kate,- yes, Brad – yes, Pam – yes.
3. No other business to discuss.
4. Next meeting – Monday, September 16 at 7:30 p.m.

Respectfully submitted

Michele Regan-Ladd

Co-chair MN Spear Trustees