

Shutesbury Recreation Committee Meeting

Via Zoom

December 17, 2020

1:30 pm

Present: BZ Reilly, Christine Marglin, Barbara Bigelow, Elaine Puleo, Christine Robinson

BZ called the meeting to order at 1:40 pm.

Agenda

1: Approve Minutes from previous meeting

2: Discuss Community Preservation Plan application for garden project

3: Other items unanticipated by chair

Minutes from last meeting approved.

Everyone has looked over the CPP application that Elaine sent. We need to describe the project, detail goals, how we measure success, how does it fulfill CPP mission, budget, timeline and maintenance budget, site documentation, including measurements. Christine M will do one and two, Elaine will do three, Christine R will do 4a, Elaine will do 4b, BZ will do community support, Barbara will do budget and maintenance budget, Elaine will cover in kind funding, timeline unassigned for now as it is not possible to determine now, our committee will be the project manager, Elaine will do site documentation. Christine R and BZ will talk to people about in kind funding. We will do our parts by January 14, when we meet to put the document together. We will send the parts to Barbara on January 12, rough drafts acceptable. We should get on the select board agenda for their January 19 meeting. CPP meets February 4 and will review proposal.

Our will be one of two proposals going before the CPP.

Next meeting: January 14, 2021 at 1:30.

Meeting adjourned by BZ at 2:16.