

Final Meeting Minutes Recycling and Solid Waste Committee (RSWC) - 3/28/2024

Attendees (Zoom meeting) – Meryl Mandell (Chair), Gary Bernhard, Sean Genereux (Recycling Coordinator), Gail Fleischaker, Tim Logan, Peg Ross, Steve Rice

RSWC Members absent: Marla Killough, Barbara Bigelow, Mary Glavin

The meeting was called to order at 7:00pm.

1 - Minutes from the 1/17/2024 RSWC meeting were approved.

2– Status of Prior action items:

A – Gary will forward NLR contact information to Meryl. **DONE**

B – Mary Glavin will make sure there are umbrellas in the shed – as the canopy is too awkward for one person to set up. Meryl will send a note to RSWC members to see who has spare umbrellas. **DONE**

C – Meryl will double check bag stocks to see if we need to order more. **DONE - received two orders of bags**

D – Meryl will send out bag distribution schedule by March 1. **DONE**

E – Meryl will check on compost bin and blue recycle bin inventory to see if more should be ordered. **DONE – Becky to order 20 compost bins (some will be temporarily stored in mercury bearing waste shed behind Town Hall if no room in Recycling Shed at SES); Gary ordered 50 blue bins (Sean to coordinate pickup)**

F – Gary will ask Jan Ameen to contact Meryl/Sean about blue bin ordering. **DONE (Note: no kitchen bins because they were from a grant)**

G – Gary will make a list, in the form of a monthly calendar, of all recycle contact info and forward to Meryl. Mary volunteered to help Gary. **DONE**

H – Meryl will ask the Town Moderator, Paul, if she can make an announcement about the Recycle Coordinator position during the January special town meeting. **DONE**

I – Mary will research options for recycling Styrofoam. **DONE – LTS will take styrofoam during April**

J – Gary will talk to Susan Wate and Jan Ameen to see how other towns might be handling styrofoam recycling and email the resulting info to RSWC members. **DONE**

K – Mary will create an info sheet regarding how to prepare various types of batteries, including LIPOs, for recycling before leaving batteries at Town Hall. **DONE**

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L – Gary will talk to Susan Wate about disposing of expired radioactive medicines and possibly prepare an article for the town newsletter on medical waste. **DONE**

3 – Current items:

A – Sean and Tim volunteered to help with Hazardous Waste Day in Amherst on Sept 7. This will save Shutesbury \$300.

B – For all future Recycling Coordinator communication we will use the 'recycling@shutesbury.org' email address rather than Sean's personal email address.

4 – Future action items:

A – Sean to go through batteries and dispose of non-recyclable batteries, then store full containers in Mercury Bearing Waste Shed. Gail to make laminated battery signs for battery buckets.

B – Sean will get new LTS stickers ASAP and leave them in the shed with the FY24 stickers. He will dispose of any remaining FY23 stickers.

C – Gary will get updated address book to Sean by mid-April and Sean will update names from last year's book. Sean will add to book the current list of prices for bins and recycling boxes, and add the pages to record the LTS sticker sales. This will all be updated and in the shed prior to the April 29 bag distribution start.

D – Sean will advertise trash bag distribution schedule on Town Announce; Gail to list bag schedule on the RSWC website; and Steve will post on Next Door Shutesbury – **after Sean finalizes Lake Wyola meeting date and shares that info with the group.**

E – Sean will contact Casella for next year recycling and trash pick-up dates, and Gail will reformat and make copies for distribution on April 29.

F- All working at bag distribution dates will contact Sean or Meryl if over \$200 in cash is in the shed. Sean or Meryl will pick up money to deposit with Becky at Town Hall.

F – Sean and Meryl will check out Mercury Waste shed to see what needs to be done to clean it up etc.

5- Meeting adjourned at 7:55pm.

- *Notes submitted by Tim Logan*